

# Manual:Extension/BlueSpiceInsertCategory

# Contents

1	What is InsertCategory?	2
2	Where to find InsertCategory?	. 2
3	InsertCategory's functions	3
4	Tips for working with InsertCategory	. 4
5	Classical categories in MediaWiki	4
6	See also	4



# What is InsertCategory?

**InsertCategory** displays all existing categories, helping to keep the terminology uniform. You can then assign the page you are on to one or more of these existing categories. On top of this, you can create new categories here too. The dialogue can be called up from both the "Edit" mode and the "View" mode.

### Where to find InsertCategory?

Inserting categories in the "edit" mode: In the edit view (wiki code and WYSIWYG), click the button 🖌 to assign keywords.

#### Inserting categories in the "MORE":

Sicher	https://evaluation-de.bluespice.com/Buba-Scree	nshots/index.php/TestPage	
Neuer Ord	Iner		
	BlueSpice	Buba Screenshots Blog	🕑 ° 🖂 ° 🚺 WikiSysop
	MedioWiki	outer	~
		PAGE: DISCUSSION (0)	
	= = • •	📩 Assignments 🥒 41 seconds ago 🔔 WikiSysop 🍃 Subpages	Delete
	GLOBAL ACTIONS Cupload file 12 File list	TestPage	Move Protect Edit assignment Expiry Edit review
	Extended file list  Vatchlist  Special pages  Review  Book Manager	Contents (hide) 1 BlueSpice free 2 BlueSpice free Features 2.1 Your access to an effective enterprise wiki 2.2 Signatures	Insert category Display readers Add to a book Create reminder Refresh
	실 Extended statistics ☆ Ratings	BlueSpice free	What links here Related changes
	Expiry     BlueSpice administration	BlueSpice. The MediaWiki Enterprise Distribution.	Permanent link Page information Duplicate this page
	<ul> <li>Reminder</li> <li>WikiExplorer</li> </ul>	Find everything immediately. Update knowledge faster: BlueSpice is the enterprise distribution of the famous Working is as simple and uncomplicated as you would expect from wikis and meet the most demanding requi	
	ADMINISTRATION  Assignment management  Category manager	BlueSpice free is the gratis version for an entry level solution for businesses. It provides a functional added val Download this basic BlueSpice version on sourceforge for free.	ue for wiki admins and users.



You will find several orders, one of which is "Insert Category". Here you can add new and insert categories or you can delete categories that don't fit the article. When category is chosen , a dialogue opens that looks like this:

Sicher   https://	//evaluation-de.bluespice.com/Buba-Scree	nshots/index.php/TestPage		
Neuer Ordner				
	BlueSpice			D* 🖾 * 😡 WileSysop
	MediaWiki			
		SEITE OFFICIERTICALION		
		Kategorie einfügen	🛛 😖	
	SLOEALE AKTIONEN	Kutegorien       Zogek         Organisation       Produt         Produit       Produit         Produit       Produit	kt strongen in der Taste Enter, um genie hinzuzufügen. CK Abbrechen uespice is tick oppise distribution of the eet from wikks and meet the most demandi on for businesses. It provides a functional a	ng requirements.

In the left column all available categories, in the right column there are all chosen categories for the article and you can add new categories in the same field.

Neuer Ordne	er		
	BlueSpice	Buba Screenshots Blog -	👂 ° 🗹 ° 📊 WikiSysop
		SEITE OPUSSION(8)	★ BEARBEITEN VERSIONSGESCHICHTE & ▼
	GLOBALE AKTIONEN CLOBALE AKTI	Zuweisungen vor 19 Sekunden VikisSysop vor Produkt, Vikisoftware Unterseiten     WikiSysop • Test:     Test	DETAILS
	Spezialseiten     Review     Bücherverwaltung     Extended statistics	TestPage	
	☆ Bewertungen     Weraltete Artikel     BlueSpice Administration     Erinnerung     WikiExplorer	Inhaltsverzeichnis (Verbergen) 1 BlueSpice free 2 BlueSpice free Features 2.1: Your access to an effective enterprise wiki 2.2: Signatures	
	VERWALTUNG Benutzerverwaltung Einstellungen Frweiterungen	BlueSpice free BlueSpice. The MediaWiki Enterprise Distribution.	/

### InsertCategory's functions

The caregories are listed hierarchically in the left column. The column on the right shows the categories which are already assigned to the article.

• **Assigning categories**: Click on one of the categories listed, it will appear on the right in the column "Chosen categories" and is then assigned to the article. Is a category is chosen which lies in a deeper level of the category hierarchy, all the categories above it will be transferred into the right hand column too.

#### Manual:Extension/BlueSpiceInsertCategory



1ediaWiki

- **Deleting categories**: To remove a category from the site you are on, click on the delete symbol (a red cross).
- Adding new categories: A category can be created and assigned by typing the category's name in the text box and clicking on "Enter". New categories only show up in the dialogue after the page has been saved and the dialogue has been reloaded.
- **Ok button**: In order to assign the chosen categories to the page, click the "Ok" button. The categories you have chosen will only be added to the page when you do this. Then they are added at the end, in the form .
- **Abort**: If you do not want to make the change, you can cancel the action with the button "Abort".

### Tips for working with InsertCategory

By the way: One can set whether categories should be inserted with or without their parent categories in the preferences.

There is no limit on the number of categories to which an article can be assigned.

#### Classical categories in MediaWiki

Here is information about how to add Categories the classical way in MediaWiki.

#### See also

Our user manual.