

# Manual:Rename and move pages

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### Why are pages being moved?

A wiki page can only be renamed by moving it.

Moving is necessary, since the web address of the page changes during renaming. Normally, there are many links to a wiki page. It is therefore important that these links still work after renaming the page.

A page can be moved with or without redirecting the original page. Let's take a closer look at the differences.

## What happens when you move?

When you move a page:

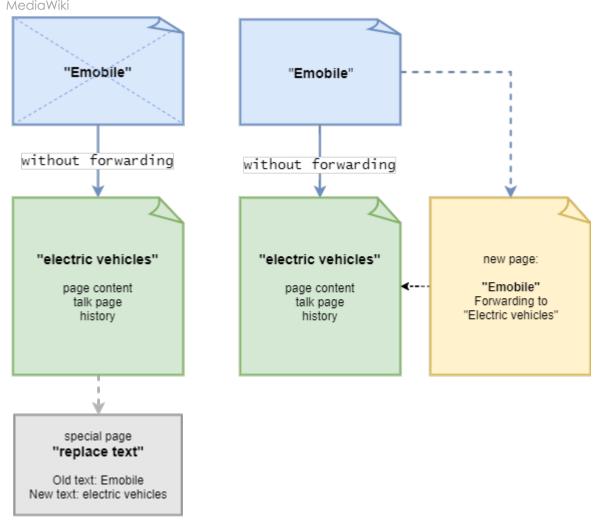
- rename the page name and thus the page title
- the page content is displayed on the new page
- will transfer the version history of the original page to the new page

If you move from the original page to the new page, an additional page with the old page name will be created. This page then serves as a redirect to the new page. If you do not create a redirect, the original page is simply replaced. In this case, you should check and update the link to the old page on your wiki.

The following diagram shows how to rename an "Emobile" page to the "Electric Vehicles" page:

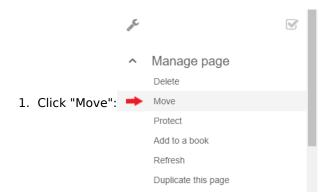
Edit



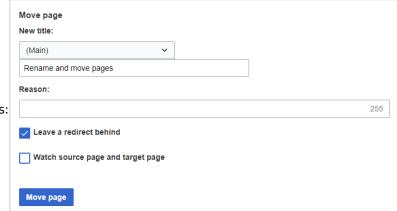


# How do I move a page?

A page is moved via the menu item "Manage page> Move" in the page tools and thus renamed:

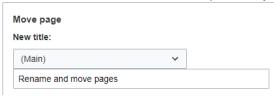






2. The "Move page" dialog box opens:

3. Under New Title, select the namespace for your page and overwrite the original title:



- 4. Optionally specify in the reason text box why it was necessary to move the page.
- 5. Create redirect: Depending on the linking status or purpose of a page, you now have to decide whether to move the page with or without forwarding.
- 6. Watch Source and Landing Page: Specify whether you want to put the source and landing pages on your watch list when redirecting.
- 7. Click "Move page".

### Move with forwarding

In these cases, it makes sense to create a forwarding:

- The original page is linked to many other sites (eg from other websites or other internal wiki sites)
- The title of the original page is sometimes used in the search and the page should be found above both labels.

# Move without forwarding

In these cases, it makes sense to move without forwarding:

- A spelling error is corrected in the title. There are only a few links to the page and they are easy to find and replace.
- The original title should not appear in the search.
- An unnecessary redirection via a forwarding page should be avoided.

# Reconnect page title

After moving you will see a confirmation page. If you did not create a redirect, it is important to check if existing Wikilinks exist to the original page. These must then be adapted accordingly to the new page name, so that the page is newly networked. Use the link on the confirmation page to go to the "Special: Replace Text" page:

500x500px



If you have not done the check immediately, you can always go to the special page at any time. Use the Replace Text page to find pages and content that contains the text of the original title (for example, "Insert subpages").

Enter the original page title under "Existing text" and the new page title under "New text":

#### 450x450px

Select all wiki sections using the "All" button to find existing references to the original page:

#### 500x500px

If you click on "Continue" the text will not be replaced yet. First, an overview page with the results found will be displayed. Check which of the results you want to replace and check the box. Click "Replace" to perform the replacement:

### 550x550px

The last page now confirms that the changes have been made:

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Your wiki is now correctly linked again and the editing of the page renaming is completed.

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