Manual:Edit pages

Contents

Enable edit mode

To edit an existing page, click the "edit" button.
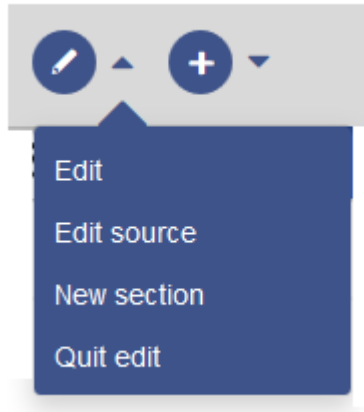
Editing

You can now add and change content in the content area of the page.

Most users will edit page content using the VisualEditor toolbar. VisualEditor has many features that make page editing much easier.

However, special pages such as templates are edited directly in the source text. Therefore, a knowledge of the WikiText syntax is necessary for these pages.

Preview

With the **Preview** button you can check if you really want to save your changes. This way you can gradually test small changes. Caching repeatedly after small editing steps will result in a large amount of entries in the article's version history. That does not always make sense. The function SaferEdit automatically saves intermediate versions at defined time intervals while editing an article - so you do not have to be afraid that your edits will be lost.

Summary, minor changes and saving

To save the page, click the "Save changes" button. The corresponding dialog window opens:

- **Summary**: A brief description of the changes makes it easier to understand the changes in the version history.
- **This is a minor edit**: Spelling corrections or formatting changes are usually marked as such. Under Recent Changes, such changes are marked with the letter **m** ("minor changes"). This makes it easy to differentiate in which article version major changes have been made. In addition, the **m** affects the notification system. Wiki users can exclude notifications about minor changes.
- **Watch this page**: A check mark in this box causes the page to be included in the personal Watchlist.
- **Accept this unrestricted page:** This box will only be displayed if the revision function is activated in a namespace. A user with the corresponding rights of release can release the page design directly here.
- **Copyright notice**: The slightly longer text between the article field and the page-save functions is the copyright notice.
- **Save changes:** Clicking on this button saves the article with all changes made. The edit view will be closed.
- **Resume editing:** This button returns directly to the page without saving the article. Editing is simply continued.
- **Show preview:** The page opens in a preview window and can be saved from this window.
- **Review your changes:** Shows a comparison of the article before editing and at the time of the current processing status with marking of the differences. The changes can be saved directly from this page:

Editing conflicts

If you try to save a page that has just changed someone else, the system will report an editing conflict. You will then get a page with two text boxes and a display of the differences. You can now transfer your changes and save the page again.

Blocked pages

Some pages can be protected and edited only by administrators.Instead of the edit option, a link "View source code" appears. The cause often can be seen in the version history of the page. In this case, you can contact an administrator who can unlock the page.

Related info

- VisualEditor
- Insert images
- Insert tables