

## 7.8 UserManual:Extension/BlueSpiceReadConfirmation

The extension **ReadConfirmation** allows to request read confirmations from users. If a user is assigned to a page, a mandatory read confirmation can be added to the page.

### Contents

1 Enabling read confirmations .....	2
2 Display .....	2
3 Administration of read confirmations .....	3
4 Read confirmation in connection with page approval .....	3
5 Related info .....	3

## Enabling read confirmations

An administrator must enable read confirmations for the namespace the page belongs to. This can be set using the [Namespace manager](#):

Activating read confirmations in a namespace

## Display

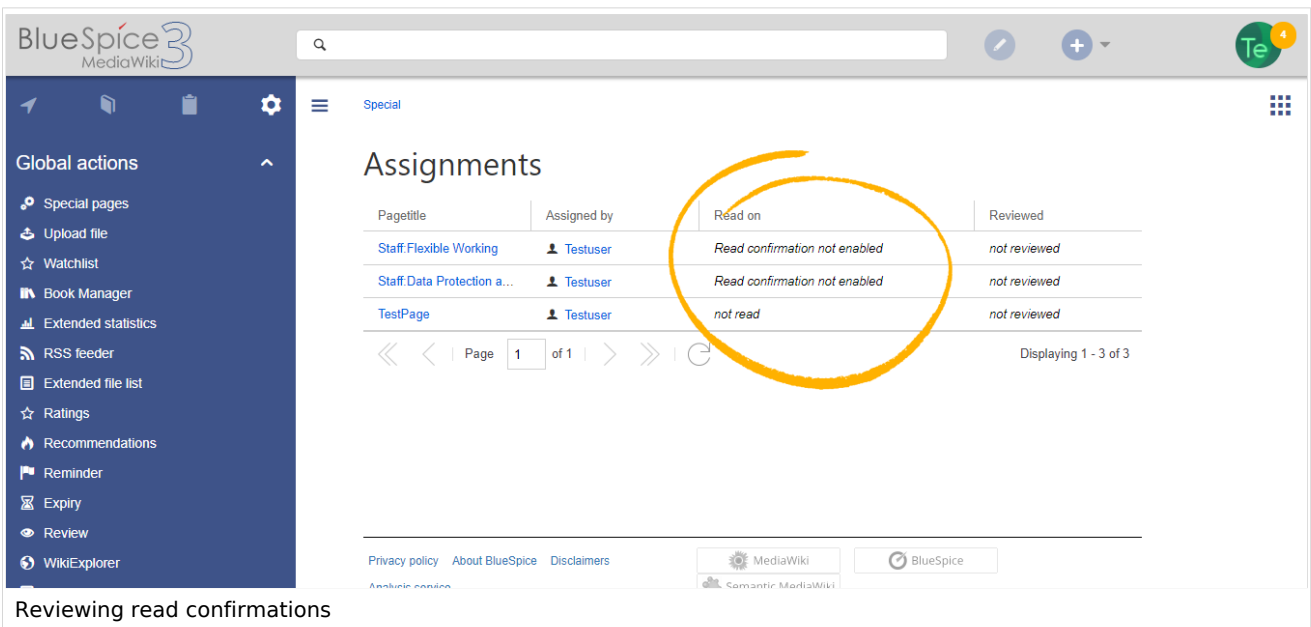
Read confirmation checkbox

When read confirmations are active on a namespace, assigned users see a confirmation prompt. After checking the checkbox *Yes, I have completely read this article* and clicking *Confirm*, the page will be marked as read by that user.

## Administration of read confirmations

Wiki admins can see an overview of all read confirmations by navigating to *Global actions > Management > Assignment management*. Read confirmation information is shown in the column *Read on*. A page can have multiple states:

- *Read confirmation not enabled*: BlueSpiceReadConfirmation is not enabled for the namespace to which the page belongs.
- *Not read*: BlueSpiceReadConfirmation is enabled, but the assigned users have not yet read the page.
- *Actions*: In the columns for actions, there are two items related to read confirmations.
  - *Read confirmation log*: Link to the read confirmation log for the page.
  - *Request read confirmation*: Users get a reminder for their read confirmation.



Reviewing read confirmations

## Read confirmation in connection with page approval

If the approval feature is activated in a namespace at the same time, the read confirmation is triggered when a new draft is created. This [can be changed via server configuration](#) so that the read confirmation is required after the draft page has been approved.

## Related info

- [Reference:BlueSpiceReadConfirmation](#)

