

Manual:Extension/InviteSignup

A [quality version](#) of this page, [approved](#) on *24 November 2020*, was based off this revision.

Inviting a user

To set up user accounts, administrators should use the page *Special:InviteSignup*. This sends an email invitation to new users and the users can create their own login information by following the sign-up link in the email invitation.

Date	Email	Inviter	Signed up	Groups	
15:04, 20 November 2020	<input type="text" value="myemail@hallowelt.com"/>	Bluespice			<input type="button" value="Add"/>

Invite a user

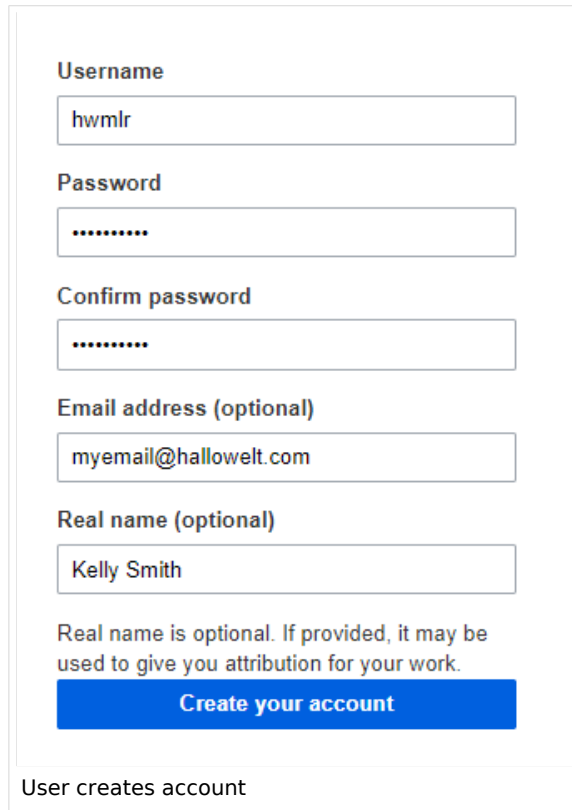
After providing an email address and clicking *Add*, an email is sent to the invited user.

Hello,

Bluespice has invited you to sign up to My Company.
You can sign up at <https://mycompany.bluespice.cloud/w/index.php?title=Special:CreateAccount&invite=e6abfe199f93cb915e5243ce0dbf079cab7fc8ff>

Email notification to invited user

When the invited user clicks on the provided sign-up link, the page *Create account* appears in the browser. The user can now create a wiki account.



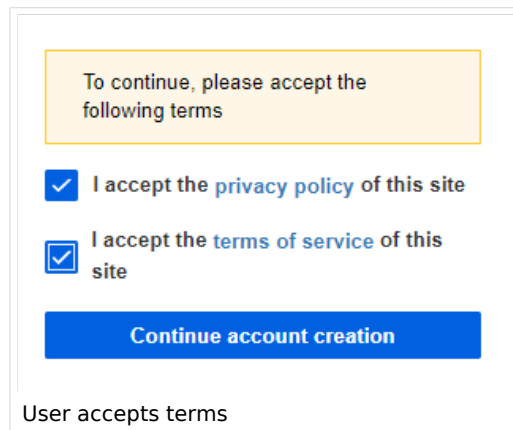
The screenshot shows a registration form with the following fields and values:

- Username:** hwm1r
- Password:** (masked)
- Confirm password:** (masked)
- Email address (optional):** myemail@hallowelt.com
- Real name (optional):** Kelly Smith

Below the fields, a note states: "Real name is optional. If provided, it may be used to give you attribution for your work." At the bottom of the form is a blue button labeled "Create your account".

User creates account

After clicking *Create your account*, the user is asked to accept the privacy policy and terms of service.



The screenshot shows a screen with a yellow box at the top containing the text: "To continue, please accept the following terms". Below this are two checkboxes, both of which are checked:

- ☒ I accept the [privacy policy](#) of this site
- ☒ I accept the [terms of service](#) of this site

At the bottom is a blue button labeled "Continue account creation".

User accepts terms

After checking both checkboxes, the user can finish the account creation process and is automatically logged in.

Creating user accounts for users

If an administrator sends out invitations to users to create their own accounts, users can freely choose their username and passwords. As an alternative, administrators can **directly create users accounts**. In this process, users receive an email with a random password, but with a user name that was created by the administrator.