

# Manual:Extension/BlueSpiceReadConfirmation

A quality version of this page, approved on 1 December 2021, was based off this revision.

The extension **ReadConfirmation** allows to request read confirmations from users. If a user is assigned to a page, a mandatory read confirmation can be added to the page.

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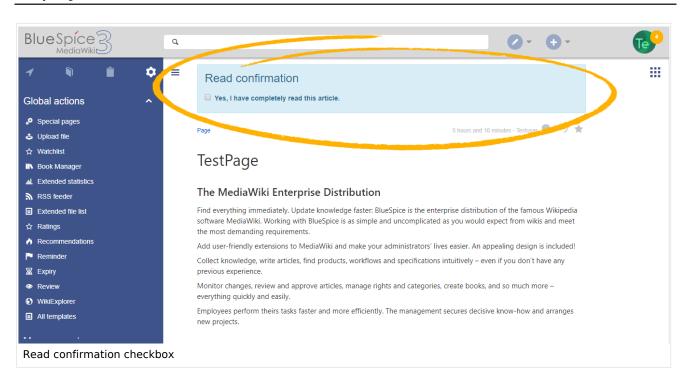


## Enabling read confirmations

An administrator must enable read confirmations for the namespace the page belongs to. This can be set using the Namespace manager:

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### Display





When read confirmations are active on a namespace, assigned users see a confirmation prompt. After checking the checkbox *Yes, I have completely read this article* and clicking *Confirm,* the page will be marked as read by that user.

#### Administration of read confirmations

Wiki admins can see an overview of all read confirmations by navigating to *Global actions > Management > Assignment management.* Read confirmation information is shown in the column *Read on.* A page can have multiple states:

- *Read confirmation not enabled:* BlueSpiceReadConfirmation is not enabled for the namespace to which the page belongs.
- *Not read:* BlueSpiceReadConfirmation is enabled, but the assigned users have not yet read the page.
- *Actions:* In the columns for actions, there are two items related to read confirmations.
  - <sup>o</sup> *Read confirmation log:* Link to the read confirmation log for the page.
  - <sup>o</sup> *Request read confirmation:* Users get a reminder for their read confirmation.

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#### Read confirmation in connection with page approval

If the approval feature is activated in a namespace at the same time, the read confirmation is triggered when a new draft is created. This can be changed via server configuration so that the read confirmation is required after the draft page has been approved.

#### **Related info**

• Reference:BlueSpiceReadConfirmation

