

Reference:BlueSpiceUserSidebar

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The UserSideBar, also known as the **Focus** lets you generate your own personal navigation menu. You can place the functions and articles which you use most there. It is only visible for you.

The screenshot shows a BlueSpice MediaWiki interface. On the left, there is a sidebar with a 'Hauptseite' (Main Page) and a 'Knowledgebase' section. The main content area displays a page titled 'Functional Design/Avatars' with a star rating of 5 stars (0 reviews). Below the title, there is a table of contents and a list of items. On the right, there is a table with the title 'Functional Design/Avatars' and several rows of data.

Functional Design/Avatars	
Status Functional Design	abgenommen
Status Feature	Stabil
Letzte FD Konferenz am	1970/01/01
Technischer Ansprechpartner	⚠
Technischer Ansprechpartner (Vertretung)	
BlueSpice Version	2.23.1
BlueSpice Paket	free

## Where can I find the function UserSideBar?

The screenshot shows a BlueSpice MediaWiki interface. On the left, there is a sidebar with a 'Hauptseite' (Main Page) and a 'Knowledgebase' section. The main content area displays a page titled 'Functional Design/Avatars' with a star rating of 5 stars (0 reviews). Below the title, there is a table of contents and a list of items. On the right, there is a table with the title 'Functional Design/Avatars' and several rows of data.

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The image consists of two screenshots of the BlueSpice MediaWiki interface.

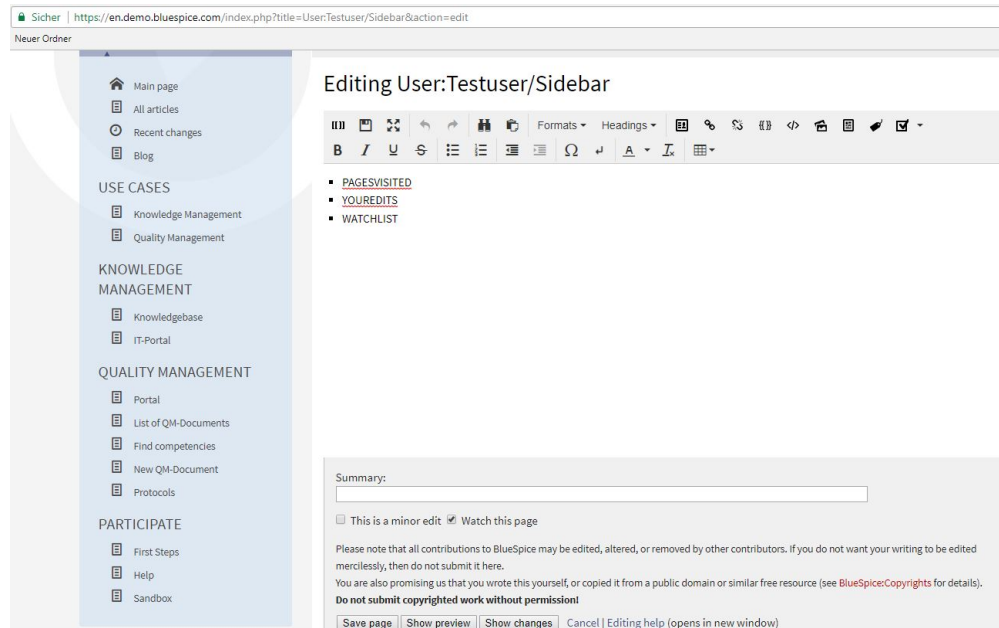
**Top Screenshot: Test Page**

- Header:** Shows the BlueSpice MediaWiki logo, navigation links (Über BlueSpice, Blog, BlueSpice pro), a search bar, and a user profile dropdown for 'Testuser'.
- Sidebar:** Contains a 'Main page' link, a list of 'USE CASES' (Knowledge Management, Quality Management), 'KNOWLEDGE MANAGEMENT' (Knowledgebase, IT-Portal), and 'QUALITY MANAGEMENT' (Portal, List of QM-Documents, Find competencies).
- Main Content:** Titled 'Test Page', it includes a 'Contents' table of contents, a paragraph about 'BlueSpice. The MediaWiki Enterprise Distribution.', and a section titled 'The Open Source Wiki for Enterprises' with the sub-header 'Create content, find it quickly and use it effectively'.
- User Profile Dropdown:** A red circle highlights the 'Testuser' dropdown menu, which lists options: 'Your user page [alt-shift]', 'Preferences', 'Watchlist', 'Contributions', 'Assignments', 'User dashboard', 'My reminders', and 'Log out'.

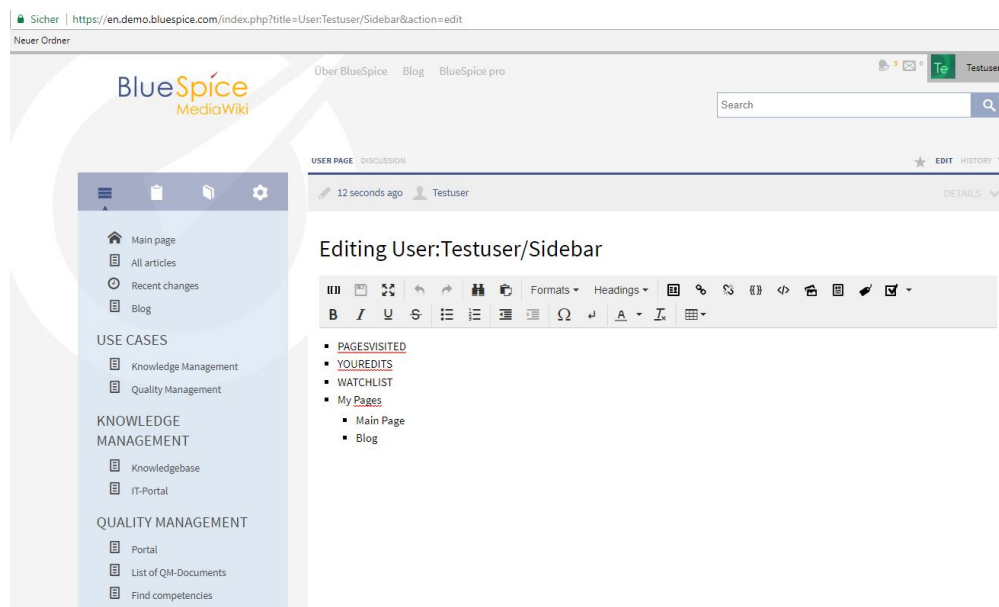
**Bottom Screenshot: User:Testuser**

- Header:** Shows the user profile for 'Testuser' with a 'one year and one month ago' timestamp and links for 'Profile information' and 'Subpages'.
- Sidebar:** Contains a 'PAGES VISITED' list (Test Page, Main Page, Blog), 'MY EDITS' (User:Testuser/Sidebar, Test Page, File:BlueSpice...2017 10 02 19.png, BlueSpice, MediaWiki:Sidebar), 'WATCHLIST' (MediaWiki:Sidebar), and 'MY PAGES' (Main Page).
- Main Content:** A form for user information with fields for 'Type of address' (Mrs.), 'Title', 'Forename' (Your), 'Name' (Name), 'Telephone', 'Mobile', 'Function' (Testing), 'E-Mail', 'Department', 'Location', and 'Compet'. A red circle highlights the 'Edit focus' button.
- User Settings:** A section at the bottom with a 'Change profile picture' button and a 'More user settings' link.

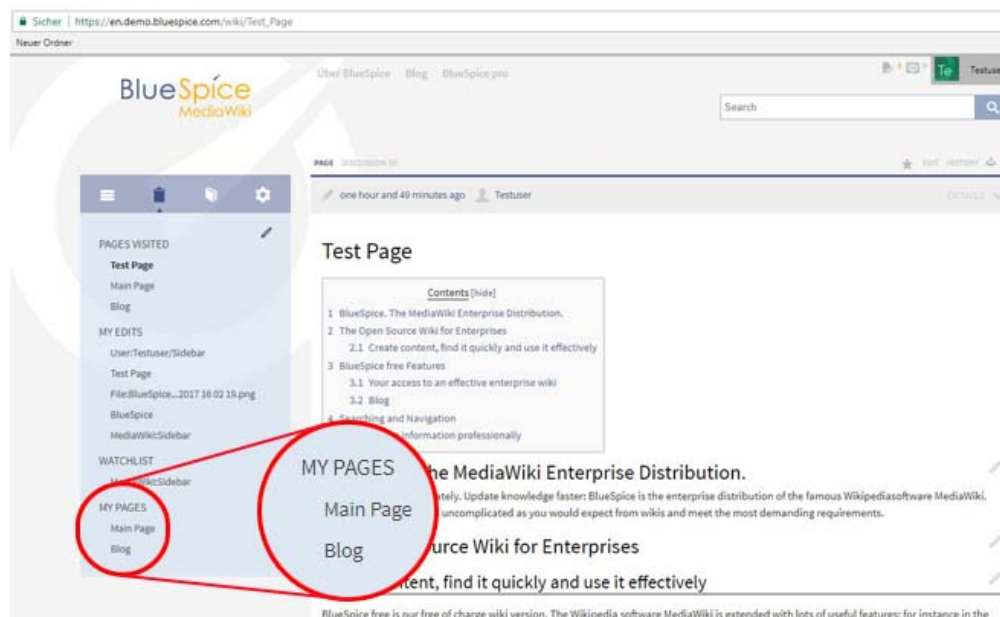
Every user who is logged on can set up their sidebar individually. The Focus is only visible for this user. You can edit Focus. On image below are standard settings:



I will add: ""My Pages: Main Page, Blog" as you can see on image below:



Save and I will get for my focus:



## The functionality of UserSideBar

In the focus menu point you will initially find the standard settings.

- Pages Visited (PAGESVISITED): A list of the pages you have visited most recently. You can set the number on the wiki administration section under **Preferences**, and in the User Preferences
- My edits (YOUREDITS): A list of your recent edits.
- Watchlist (WATCHLIST): The list of the pages you are watching.

If there is no information for one given category this text will be shown: "no information available". Click on the pen symbol to edit the focus. Add links to articles.

## Add new area

To add a new area, you need to use wiki syntax.

- Entries with one star (\*) are always interpreted as the headings of areas (analogous to Mediawiki: Sidebar).
- Entries with two stars (\*\*) are parts of the contents within the area. Double stars (\*\*) not assigned to a single star (\*) will be thrown out.
- The links do not need the square brackets you would normally use, however you may use them if you want.
- You can also add links via the tool, **InsertLink**, either in wiki code or also in the editor. Example:

```
* Title
** [[Page chosen|Name of the link]]
```

**Note:** Links to non-existent pages will also be shown (as red links). As soon as you click on the title of the page, you can create it. If you have an idea for an article, but do not want to start it straight away, you can write it here using it as a sort of notepad.

## Try it!

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[BlueSpice Demo](#)

## Further functions

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The following functions can be used in the sidebar

- PAGESVISITED
- WATCHLIST
- WHOISONLINE
- TOOLBOX
- YOUREDITS