

## Manual:Extension/BlueSpiceExpiry

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## What is Expiry?

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**Expiry** marks after a certain period of time a chosen article as "obsolete". The article can be updated by editing or by confirming that the article is still up-to-date.

Expiry is the ideal basis for an archiving system. Outdated articles can be moved to an archive automatically or after being queried.

## Functionality

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- Add an expiration date to the article,
  - An author can add an expiration date to an article. There is a menu item "Set expiration date".
  - This is done via a dialogue.
  - There is a date deposited.
  - It is possible to specify if you want to be notified (one week) before expiration -> comes from Functional\_Design / Reminder.
- Memory
  - One week before expiration, the user will be notified by e-mail.
  - The article will be marked as "obsolete" in the status bar.
  - A button appears in the status bar, with which the author can confirm the topicality of the article.
  - The expiry date can then automatically be postponed to the future for a specific period of time.
- Delete expiration date
  - If an expiration date is stored for an article, then this can be removed via a menu entry "delete expiration date".
  - This also removes any possible labeling as "obsolete".
- Logging
  - Setting up / changing an expiry date is stored in the MW logbook. USER has set an expiration date of X for ARTIKEL.
  - The update of an article is stored in the MW logbook. USER has confirmed that ARTIKEL is up to date.
- Overview: SpecialExpiry
  - There is an overview of all obsolete articles.
  - This can also be filtered by users.

## Visibility

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(modes, namespaces, views, required rights)

- The function is available to any user with the appropriate authorization.
- The function is available for every article (All NRs).

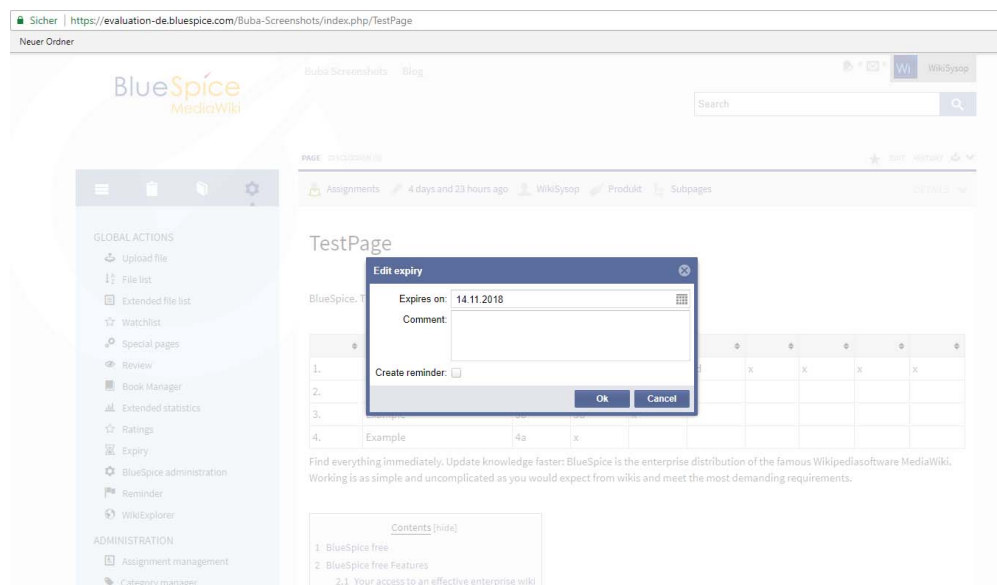
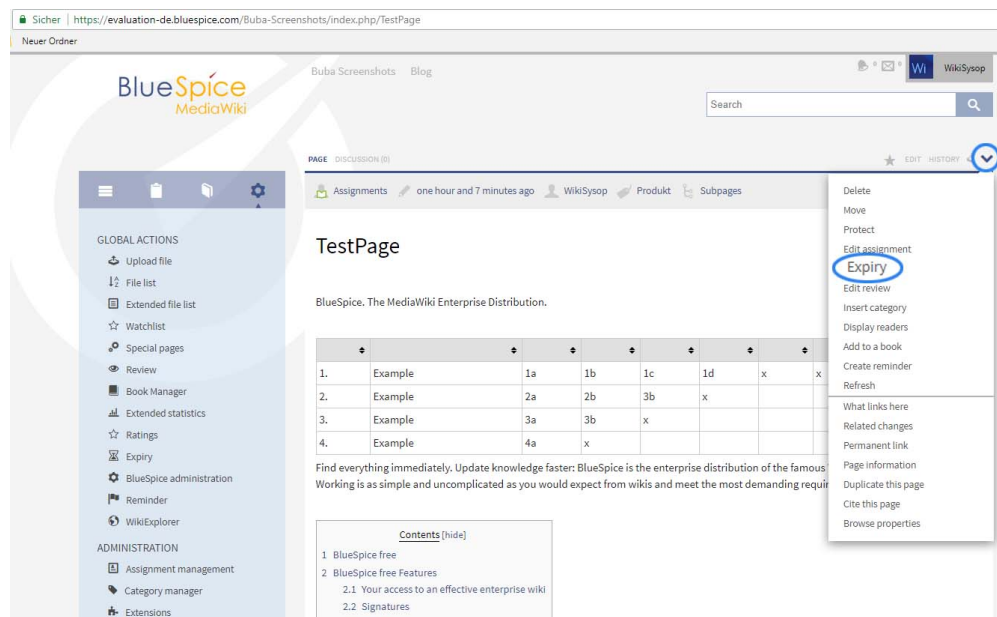
## Sorting

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Special: Expired\_Articles

- Sort by expiration date (default).
- In addition, it should be possible to sort by article, user and status.

## Screenshots



## See also

Our [reference page](#).