

# Manual:Extension/InviteSignup

A [quality version](#) of this page, [approved](#) on *8 January 2021*, was based off this revision.

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## Inviting a user

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To set up user accounts, administrators should use the page *Special:InviteSignup*. This sends an email invitation to new users and the users can create their own login information by following the sign-up link in the email invitation.

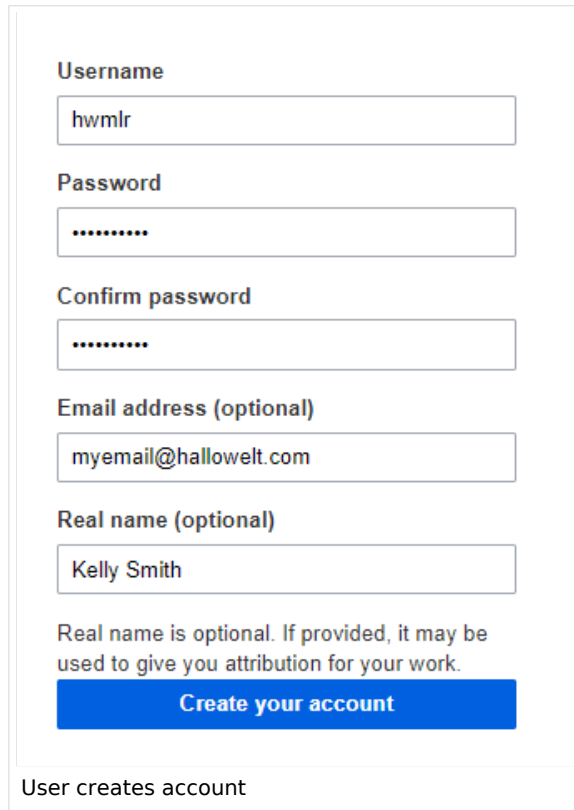
Date	Email	Inviter	Signed up	Groups	
15:04, 20 November 2020	myemail@hallowelt.com	Bluespice			<a href="#">Add</a>

Invite a user

After providing an email address and clicking *Add*, an email is sent to the invited user.

Hello,
Bluespice has invited you to sign up to My Company. You can sign up at <a href="https://mycompany.bluespice.cloud/w/index.php?title=Special:CreateAccount&amp;invite=e6abfe199f93cb915e5243ce0dbf079cab7fc8ff">https://mycompany.bluespice.cloud/w/index.php?title=Special:CreateAccount&amp;invite=e6abfe199f93cb915e5243ce0dbf079cab7fc8ff</a>
Email notification to invited user

When the invited user clicks on the provided sign-up link, the page *Create account* appears in the browser. The user can now create a wiki account.



Username

hwmlr

Password

.....

Confirm password

.....

Email address (optional)

myemail@hallowelt.com

Real name (optional)

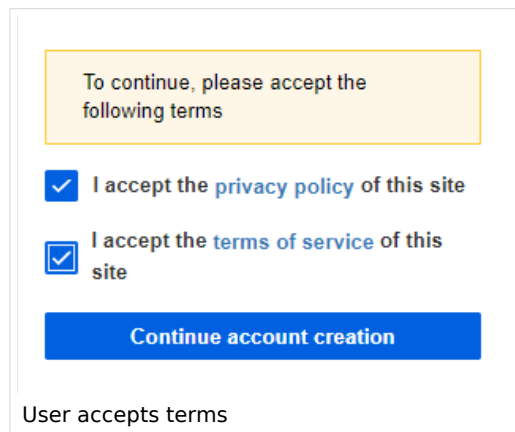
Kelly Smith

Real name is optional. If provided, it may be used to give you attribution for your work.

Create your account

User creates account

After clicking *Create your account*, the user is asked to accept the privacy policy and terms of service.



To continue, please accept the following terms

☒ I accept the [privacy policy](#) of this site

☒ I accept the [terms of service](#) of this site

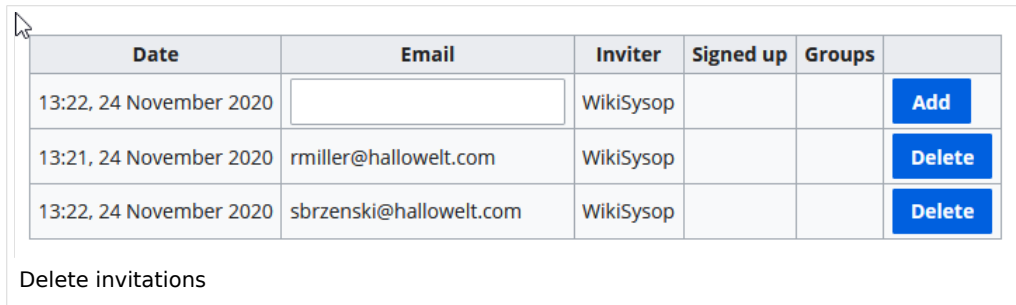
Continue account creation

User accepts terms

After checking both checkboxes, the user can finish the account creation process and is automatically logged in.

## Deleting invitations

As long as a user has not created an account, the invitations can be deleted. Simply click on the delete button next to the invitation.



Date	Email	Inviter	Signed up	Groups	
13:22, 24 November 2020	<input type="text"/>	WikiSysop			<a href="#">Add</a>
13:21, 24 November 2020	rmiller@hallowelt.com	WikiSysop			<a href="#">Delete</a>
13:22, 24 November 2020	sbrzenski@hallowelt.com	WikiSysop			<a href="#">Delete</a>

[Delete invitations](#)

## Creating user accounts on behalf of users

If an administrator sends out invitations to users to create their own accounts, users can freely choose their username and passwords. As an alternative, administrators can [directly create users accounts](#). In this process, users receive an email with a random password, but with a user name that was created by the administrator.

## Related info

- [Create a user account](#)
- [Reference:InviteSignup](#)