

Manual:VisualEditor/Tables

A quality version of this page, approved on *26 April 2021*, was based off this revision.

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Insert a table

In VisualEditor, choose "Insert > Tables" to insert a table in a page:

! ≡~	Insert 🗸	Ω	
	Media		
:	🚽 Templ	ate	
	Table		
	∨ More		

After entering the rows and columns, an empty table appears with the edit menu:



When the mouse rests on a symbol, the respective function is displayed.

Double-click in the cells to insert text:

Time	Monday	Tuesday	Wednesday
8:00	Emails		Home office
9:00		Team meeting	
10:00	Phone calls		Phone calls
11:00			
12:00	Lunch	Marketing plan	



Merge rows and columns

When you click in a row, an arrow appears at the left edge of the row and at the top of the column. To connect the cells in a row or a column, click on the respective arrow and then in the edit menu on "Merge":

			\sim				
	Time	Monday	Tuesday	y	Weo	dnesday	1
	8:00	E-mails			Hom	ne office	:
-	9:00		Team meet	ting			
	10:00	Phone calls					
	11:00				Pho	ne calls	
	12:00	Lunch					
	13:00		marketing p	plan			
1							
	🖽 Tab	ole		Del	ete	Prope	erties
						_	
	5.5 We	rge cells				N	lerge

You can also connect individual cells. Hold down the Shift key and click in two or more adjacent cells. Then connect the cells. The cells must be adjacent in a row or in a column so that they can be connected.

Table properties

In the menu item Properties, there are numerous settings to adjust the functionality and presentation of the table:

Property	Descrip	tion											
	Shows a header above the table:												
	Weeklyplan												
Cantion	Time	Monday	Tuesday										
cuption	8:00	Emails											
	After disabling the header, it is lost and must be reentered when re-enabled.												
Styed (wikitable)	enables	enables the default wiki look after table styles were previously selected											
	In the fi	rst row, a so	ort function is	displayed:									
	Time 🔺	Monday 🔶	Tuesday 🔶										
	8:00	Emails											
	9:00		Team meeting										
Sortable	10:00	Phone calls											

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Property	Description	Description										
	The current sort appear in the so	The current sorting is shown in the title bar. Only one of the two sort arrows will appear in the sorted column.										
Collapsible	The table can be hidden on the page via a text link.											
Collapsed initially	f the "Collapsible" property is active, this determines whether the table is visible or hidden when the wiki page is loaded. T											
Exportable												
Filterable	The filter function Sort table (as Hide table co Filter column	is activated in the title cending or descending lumns (only values from the c Monday Sort Ascending Sort Descending	bar and allows the values of the active urrent column are o	e following actions: e column) considered here) Wednesday Home office								
	If the filter is activated, the table styles are ignored and the table is displayed in "Filter Style". After deactivating this function, the selected table style is displayed again.											
Table style	Here you can load	ere you can load different style sheets for the table.										
Use full width for table	The table uses th	e full width of the wiki p	bage, regardless of	the table contents.								

Table styles

The following style sheets can be selected in the Table Style menu. Click on a picture to start the gallery:



Time 8:00 9:00 10:00 11:00 12:00	Monday Emails Phone calls Lunch	Tuesday Team meeting Marketing plan	Wednesday Home office Phone calls		Time 8:00 9:00 10:00 11:00 12:00	Monday Emails Phone calls Lunch	Tuesday Team meeting Marketing plan	Wednesday Home office Phone calls		Time 8:00 9:00 10:00 11:00 12:00	Monday Emails Phone calls Lunch	Tuesday Team meeting Marketing plan	Wednesday Home office Phone calls		Time 8:00 9:00 10:00 11:00 12:00	Monday Emails Phone calls Lunch	Tuesday Team meeting Marketing plan	Wednesday Home office Phone calls
Stanc	lard			Сс	onte	ent			Co	ont	ent (black)	С	ont	ent (blue)	
Time 1 8:00 1 9:00 1 10:00 1 11:00 1 12:00 1	Monday Emails Phone calls Lunch	Tuesday Team meeting Marketing plan	Wednesday Home office Phone calls		Time 8:00 9:00 10:00 11:00 12:00	Monday Emails Phone calls Lunch	Tuesday Team meeting Marketing plan	Wednesday Home office Phone calls		Time 8:00 9:00 10:00 11:00 12:00	Monday Emails Phone calls Lunch	Tuesday Team meeting Marketing plan	Wednesday Home office Phone calls		Time 8:00 9:00 10:00 11:00 12:00	Monday Emails Phone calls	Tuesday Team meeting Marketing plan	Wednesday Home office Phone calls
Conte	ent (darkb	lue)	Cı	JSC	o Sk	У		Ca	asa	blan	ca		G	irey	scale	9	



Greyscale (narrow)

The visual editor makes it easy to format content as a table. The following alternatives for creating tables exist:

- Tables can also be inserted as a csv file on a page (just drag the CSV file onto the page in edit mode)
- Complex tables can alternatively be attached to the page as an xlsx file.