# Manual:Extension/BlueSpiceMultiUpload

A quality version of this page, approved on *30 July 2020*, was based off this revision.

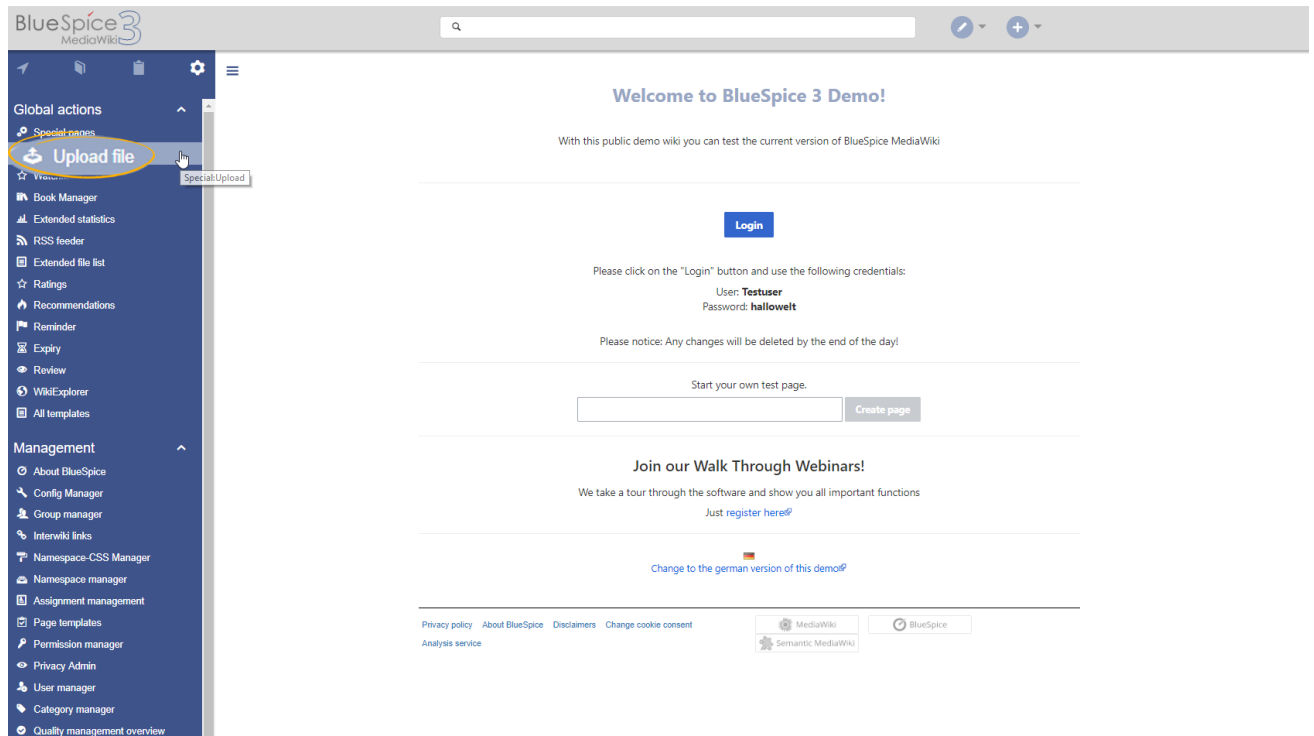**MultiUpload** allows the simultaneous upload of multiple files to the wiki.

## Contents

## Where to find BlueSpiceMultiUpload?

If BlueSpiceMultiUpload is enabled on the wiki, it will replace the link for uploading files, which is located in the left navigation, under the *Global actions* tab.
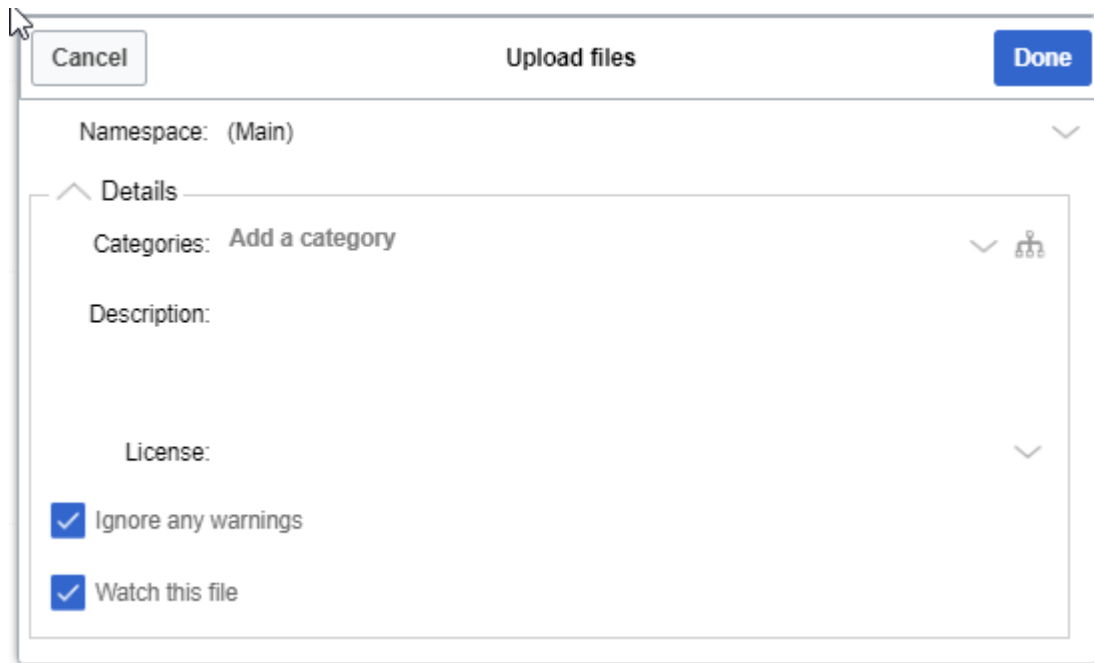


## Using BlueSpiceMultiUpload

Clicking the *Upload file* link in the left navigation opens the operating system's file manager. Multiple files can be selected.

After confirming the selection of files, a wiki upload dialog appears, in which additional data about files being uploaded can be added collectively:

- the namespace to upload to,
- the category to attach to the files,
- a description (will be the same for all files), and
- the license information

All settings are optional.

After configuring the settings, click *Done* to upload the file(s).

## Standard MediaWiki upload

Even with BlueSpiceMultiUpload installed, the standard Mediawiki upload special page is still available and functional on `Special:Upload` .

## Related info

- [Reference:BlueSpiceMultiUpload](Reference:BlueSpiceMultiUpload)