

Contents

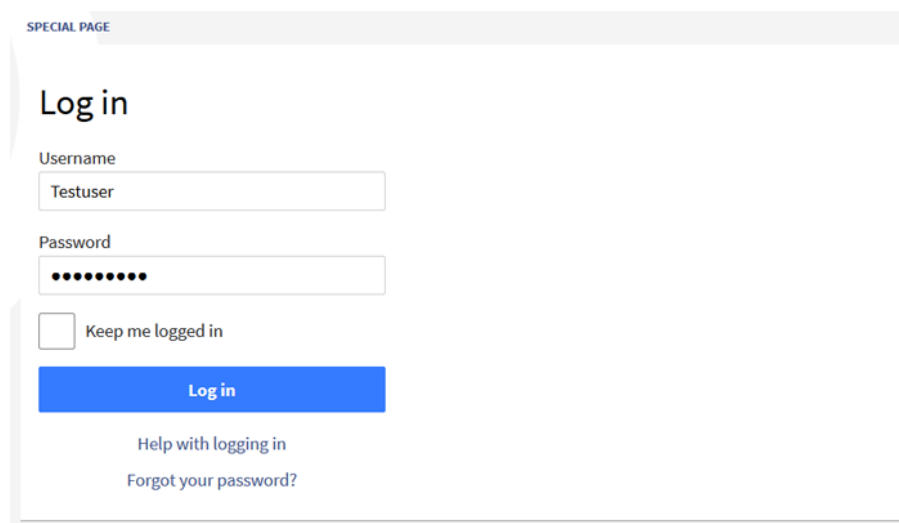
Manual:Getting started - Login and configuration

A [quality version](#) of this page, [approved](#) on *28 November 2019*, was based off this revision.

Login

To work with your BlueSpice wiki, you need to log in. Click on the login button in the top right corner of the screen.

In the following window, enter your user name and password. Click *Log in* and you're ready to go.

A screenshot of the BlueSpice login page. At the top, there is a grey header bar with the text "SPECIAL PAGE" in blue. Below this, the title "Log in" is displayed in a large, bold, black font. Under the title, there are two input fields: "Username" with the text "Testuser" entered, and "Password" with a series of black dots representing a masked password. Below these fields is a checkbox labeled "Keep me logged in". A prominent blue button with the text "Log in" in white is positioned below the checkbox. At the bottom of the form, there are two links: "Help with logging in" and "Forgot your password?", both in a smaller, blue font.

By the way: if you want to stay logged in permanently, just check the box *Keep me logged in*. That way you don't need to re-enter your data every time you login. Your login is stored in a browser cookie on your system. If you delete your browser cookies, you have to provide your login information next time you want to use the wiki.

Setting your user preferences

Once you are logged in, you can change your personal user preferences. Keep in mind that you can change these settings at any time, and that other users are not affected by your configuration. You can access your [user preferences](#) via the profile menu in the main toolbar.