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## Keeping order in your wiki

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There are several possibilities of organizing the contents of your wiki, with their own advantages and limitations.

### Using namespaces

Every wiki is divided into separate areas, so-called **namespaces**. These namespaces can e.g. be used to grant different user groups access to certain restricted content in your wiki, split up your content similar to your departments in your organization, and so on.

If you want to learn more about the use of namespaces, click [here](#).

### Using categories

**Categories** are an ideal way of organizing large amounts of information. Each category comes with its own category page (an article in the namespace *category*), which can (and should) also be filled with content. These category pages list all pages of the respective category in alphabetical order.

You can learn more about using categories by clicking [here](#).

### Using subpages

**Subpages** are pages that are subordinate to other pages, introducing a hierarchical organization into your wiki pages. This is e.g. very useful if you have different language versions of the same article.

Learn how to use subpages by clicking [here](#).

## Further ways of organizing your content

### Redirects

**Redirects** are used to forward users from one page to another. This is e.g. necessary if a particular article can be referred to by multiple names, or can easily be misspelled.

Click [here](#) to see how to use redirects.

### Table of contents

Once you have used four or more header tags in your article, the wiki will automatically create a **table of contents** and insert it at the beginning of the page.

If you want to move the table to another part of the article, you can use the behavior switch `__TOC__` at the desired spot in the article. Use the switch `__NOTOC__` to disable the table of contents completely.

If you are interested in learning more about behavior switches, click [here](#).