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7 UserManual:Extension/BlueSpicePageTemplates (Admin)

A page template applies a predefined content structure and layout to new pages. That way, certain page types can be applied during page creation to produce consistent sets of related pages.

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When to use page templates

Page templates are useful for frequently used content formats such as meeting minutes, reference pages, product descriptions, or short manuals.

When a page is created with a page template, the page becomes "detached" from the original page template. This means that subsequent changes to the template will not affect pages that have originally been created with that page template. This distinguishes page templates from regular [templates](#).

Characteristics of a page template

- can be created by administrators
- can only be used for new pages
- based on templates in the *Template* namespaces
- can be limited to certain namespaces
- substitution of variables is possible
- can integrate with the extension *Page Forms*

Creating a page template

Administrators can create new page templates, as well as edit and remove existing ones in the *Page templates* manager, located under *Global actions*.

BlueSpice3 MediaWiki

Page templates administration

Label	Description	Namespace	Template	Actions
☐	Organisation profile	Create and document ... (Pages)	Template:Organisatio...	

Page 1 of 1

Displaying 1 - 1 of 1

Page template manager

Note: Every page template depends on an actual page in the namespace Template. This template must exist before creating a page template.

A new page template can be created by clicking the "Plus" button above the template list.

Template fields

When creating or editing a page template, the following information needs to be provided before the page template can be saved:

- **Name** - the name of the page template
- **Description** - a short description of the page template
- **Namespace** - a list of the namespace where the template is active. If the template should be available on all pages, select *(all)* from the list.
- **Template** - page in the *Template* namespace from which to pull the content.

The screenshot shows a modal dialog titled "Add template". It has a "Cancel" button on the left and a "Done" button on the right. The dialog contains the following fields:

- Template name:** A text input field containing "Reference page".
- Description:** A text input field containing "Create a new reference page."
- Namespace:** A dropdown menu showing "Reference" with a close button (X) and a downward arrow.
- Template:** A dropdown menu showing "Template:ReferencePage" with a downward arrow.

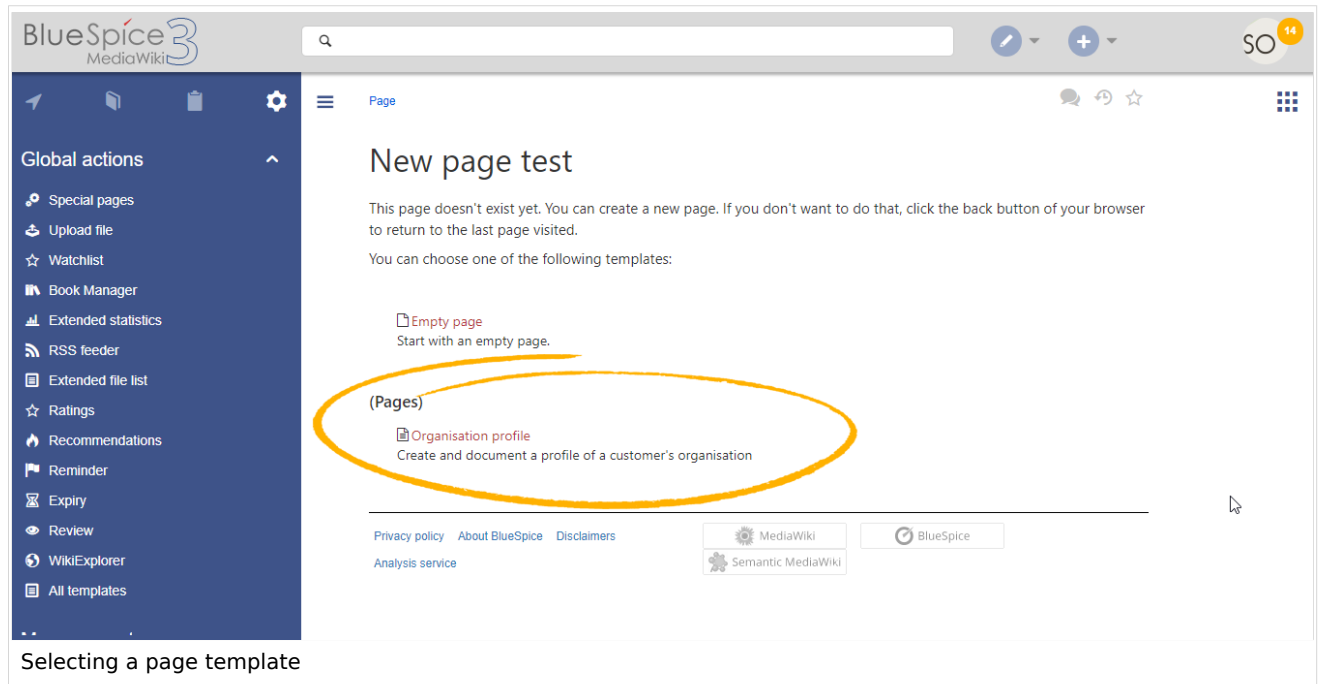
At the bottom of the dialog, it says "Creating a page template".

Using page templates

A list of available templates appears when a user creates a new page. It is usually shown below the "Empty page" default template. Selecting one of these page templates will create the new page that is pre-filled with the content from the actual template page.

There are two important settings:

- **Assigning namespaces (in the page templates administration):** Page templates can be linked to specific namespaces. If a namespace is not added here, the template will not be displayed in that namespace.
- **Namespace manager:** The PageTemplates option for a namespace must be activated in the Namespace manager so that the associated templates are automatically displayed when a new page is created in that namespace (e.g., if the "+" button is used to create the page).



A list of available templates to choose from is displayed below the default "Blank Page" template when a user creates a new page.

Configuration

In the [Config manager](#), you can change the following settings:

- **Force target namespace:**
- **Hide default templates:** Hides the default *Empty page* template.

Related info

- [Reference:BlueSpicePageTemplates](#)

Config manager

A [quality version](#) of this page, [approved](#) on *6 October 2021*, was based off this revision.

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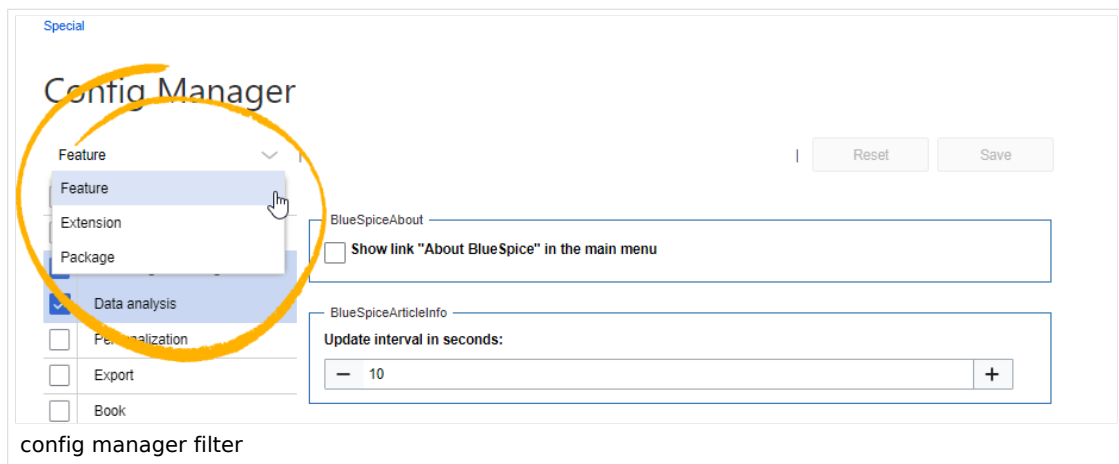
With the Config manager, a wiki user with *sysop* rights can manage BlueSpice wiki-wide settings in one place. In the [navigation](#), it is located under *Global navigations > Management > Config manager*. This link loads the page *Special:ConfigManager*.

Layout

Filter options

All settings can be accessed through the following filter options:

- **Feature:** group by type of functionality the setting belongs to (search, administration...)
- **Extension:** group by extension name
- **Package:** group by BlueSpice edition and services (BlueSpice free, BlueSpice pro, Matomo)



All settings are available in any type of grouping. Changing the grouping type does not add or remove setting options. It just groups them differently. After settings are adjusted, they can be saved by clicking *Save*, or cancelled by clicking *Reset*.

Note: If a server administrator has configured a setting to no longer be writable, it will be shown as greyed-out in the config manager. You will have to talk to your server administrator about changing such a setting.

Searching for settings

A search bar is located above the list of settings. Type in a keyword such as "logo" to find the corresponding setting. The search returns settings regardless of the currently selected group.

Note: The search field has to be empty if you want to see the filter menu instead of the search.

BlueSpiceFoundation

Logo path:

Config manager search box

Settings by extension

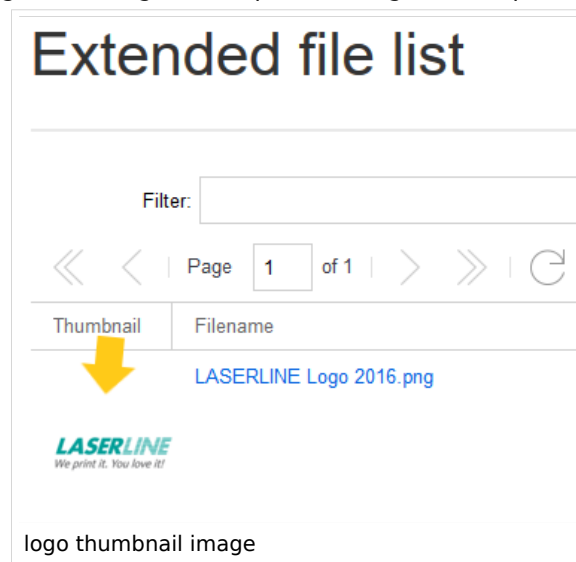
BlueSpiceFoundation

Updating logo and favicon

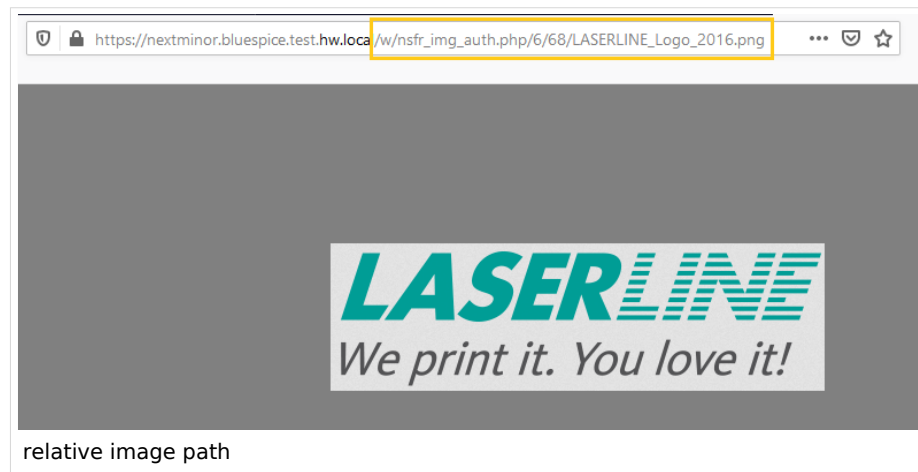
- **Logo path:** The logo image should be stored in the `/images` folder of your installation. If you store it in the `/skins` folder of your BlueSpice installation, it could be overwritten with an upgrade.

To upload the logo directly in the wiki:

1. **Upload** the logo on the page *Extended file list* (*Special:ExtendedFilelist*). This is a link under the *Global actions* navigation.
2. **Search** for the logo name in the extended file list.
3. **Click** on the thumbnail image of the logo. This opens the logo on a separate page.



4. **Copy** the relative logo path from the address bar. In a typical Wiki configuration, this path starts with `/w/....`.



5. **Paste** the logo path into the text field for the logo.

6. **Click Save.**
7. **Refresh** the page (Strg+F5).
If the uploaded logo is too large, you can add the following code snippet to the page *MediaWiki:Common.css*. This automatically adjusts the image to the height of the main toolbar:

```
.bs-logo a {background-size: contain;}
```

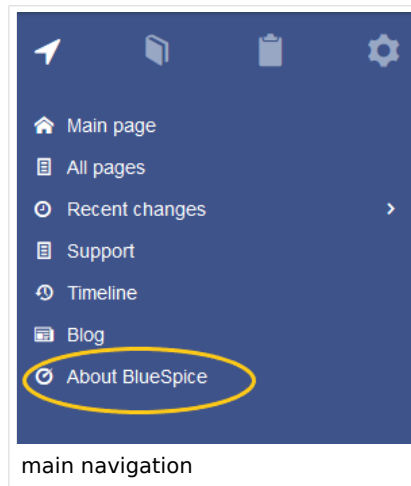
- **Favicon path:** The favicon image should be stored in the */images* folder of your installation. If you store it in the */skins* folder of your BlueSpice installation, it could be overwritten with an upgrade. [Favicon images](#) have the file extension *.ico*.

System

- **Allowed file extensions:** For security reasons, the types of files that users can upload are restricted. Here, you can allow additional file formats. If a file format is blacklisted in the server configuration, adding this file extension here will not allow this file type to be uploaded. See mediawiki.org/wiki/Manual:Page_title for more info.
- **Allowed image extensions:** The standard web image types are listed here. In general, you want to restrict image uploads to web images. See developer.mozilla.org/en-US/docs/Web/Media/Formats/Image_types for more on browser-supported image types.

BlueSpiceAbout

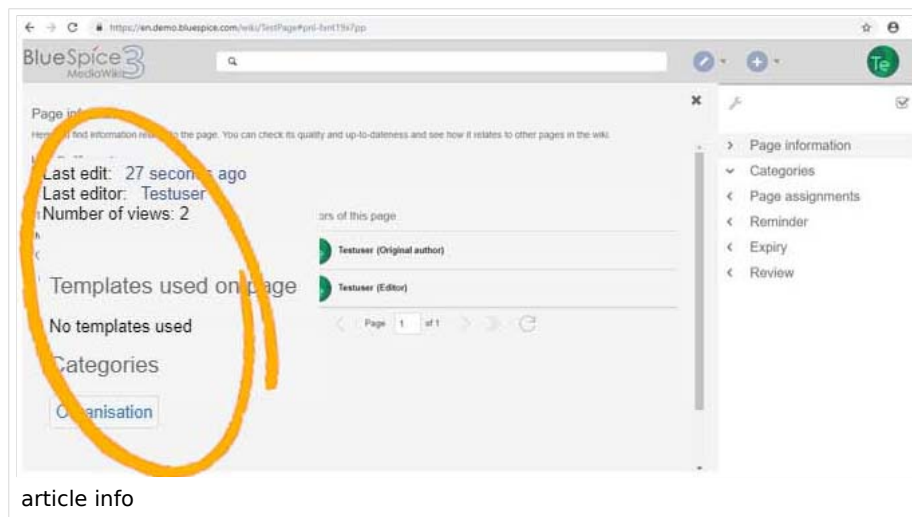
- **Show link "About BlueSpice" in the main menu:** Shows or hides the link to the page [AboutBlueSpice](#) in the main navigation.



BlueSpiceArticleInfo

BlueSpiceArticleInfo, together with *BlueSpiceAuthors*, *BlueSpiceReaders*, and *BlueSpiceExtendedSearch* is part of the *Page information* in the quality management tools.

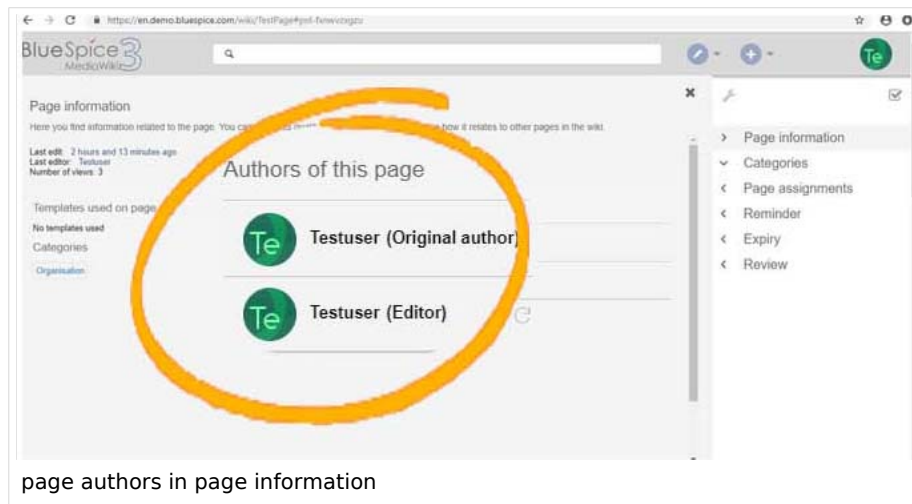
- **Update interval in seconds:** Sets the refresh rate for the "Last edit" value. By default, this date is updated every 10 seconds via JavaScript.



BlueSpiceAuthors

BlueSpiceAuthors, together with *BlueSpiceArticleInfo* and *BlueSpiceReaders*, is part of the *Page information* in the quality management tools.

- **Display authors:** Show or hide authors on the page information page.

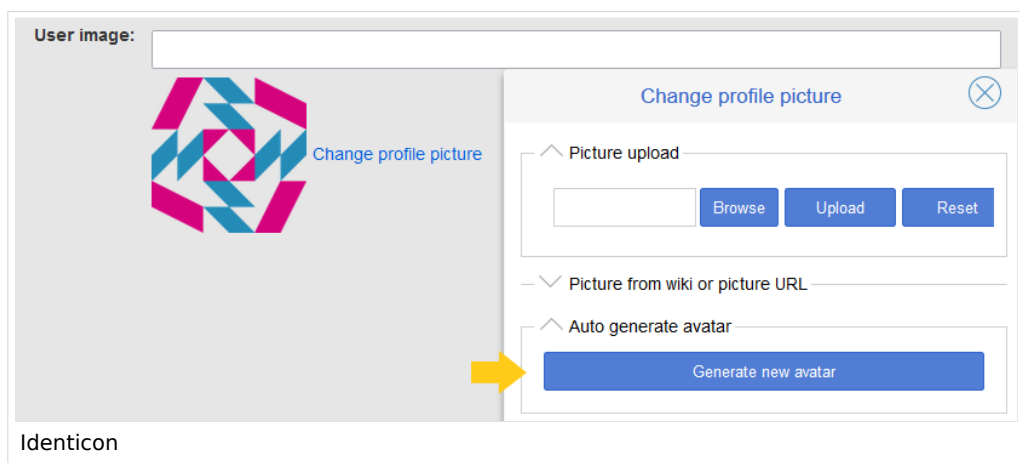
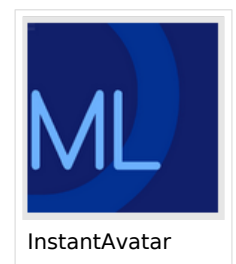


BlueSpiceAvatars

An avatar image is automatically generated if the user does not upload a profile picture or if the user decides to create an avatar image in the preferences.

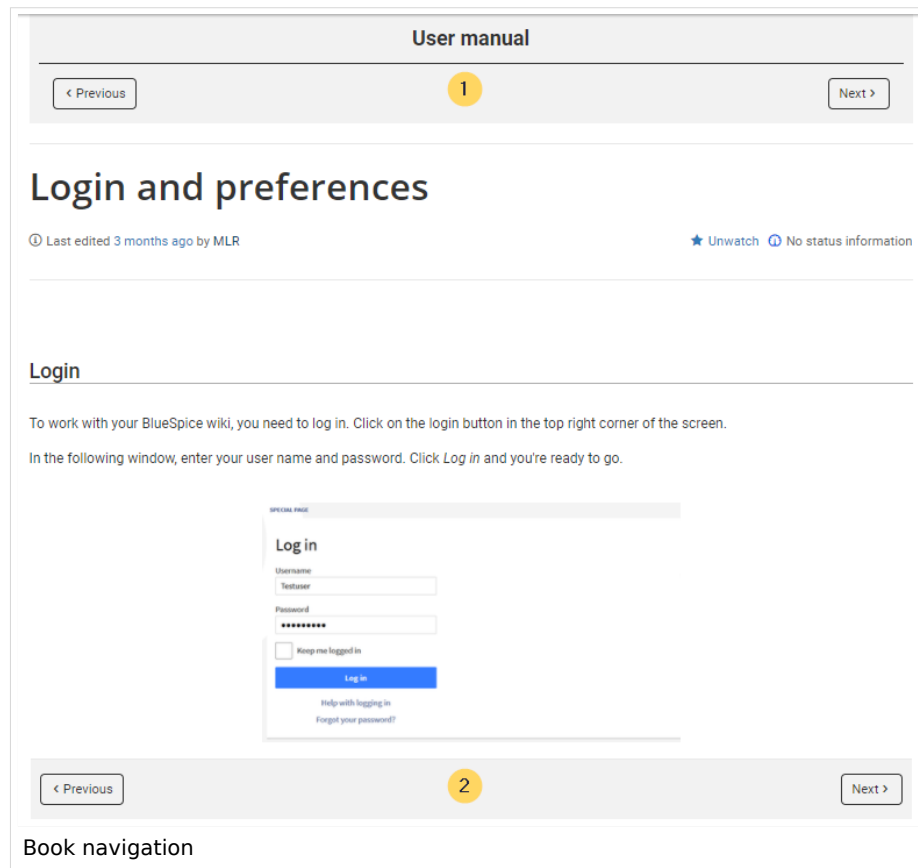
- **Generator**

- **InstantAvatar:** Generates an avatar image based on using the initials of the Real name or the Username
- **Identicon:** Generates an avatar image based on parts of the user's IP address.

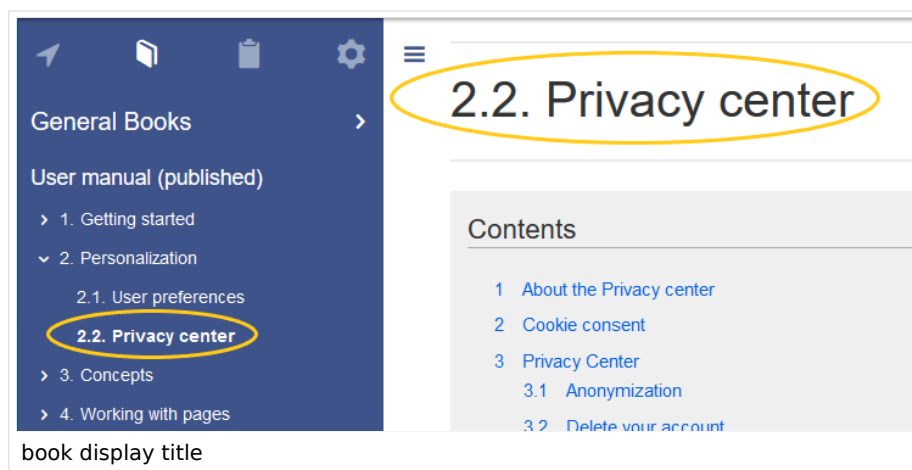


BlueSpiceBookshelf

- **Show book chapter pager after content:** Displays previous/next book page navigation at the end of each book page. (1)
- **Show book chapter pager before content:** Displays previous/next book page navigation at the beginning of each book page. (2)



- **Use the display title from book source on article:** Shows the title from the book navigation as page title instead of the page name.

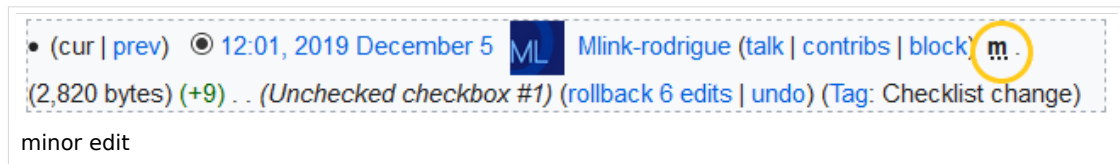


Note: If the page additionally contains a `{{DISPLAYTITLE}}` tag, the display title of the page is shown instead of the book title.

- Prepend article table of contents and headlines with book numeration
- Suppress namespace prefix of book articles in output

BlueSpiceChecklist

- **Mark checklist changes as minor edit:** If this setting is active, changes to a checklist (for example, checking a checkbox) in view mode are logged as minor edits. If this setting is inactive, a change to the checklist is recorded as a regular version in the page history.



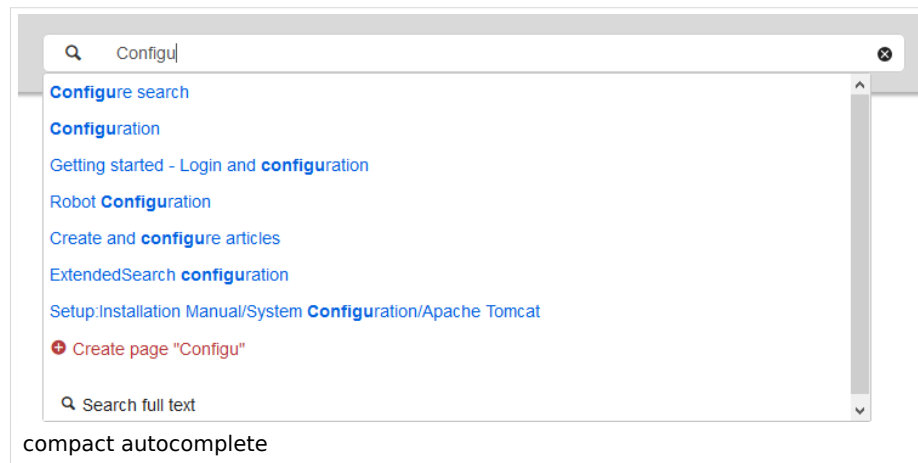
BlueSpiceExtendedSearch

- **External file paths:** External locations to scan for and index files from. These locations are entered in key/value pairs of Physical path and URL prefix.
 - *Physical path:* Storage path. For mounted drives, for example: *X:\Documents*
 - *URL prefix:* All files indexed from the indexed physical location are prefixed in the search results. It should be used if files are available from a web server. By default, the URL prefix is set to the same value as *Physical path*.

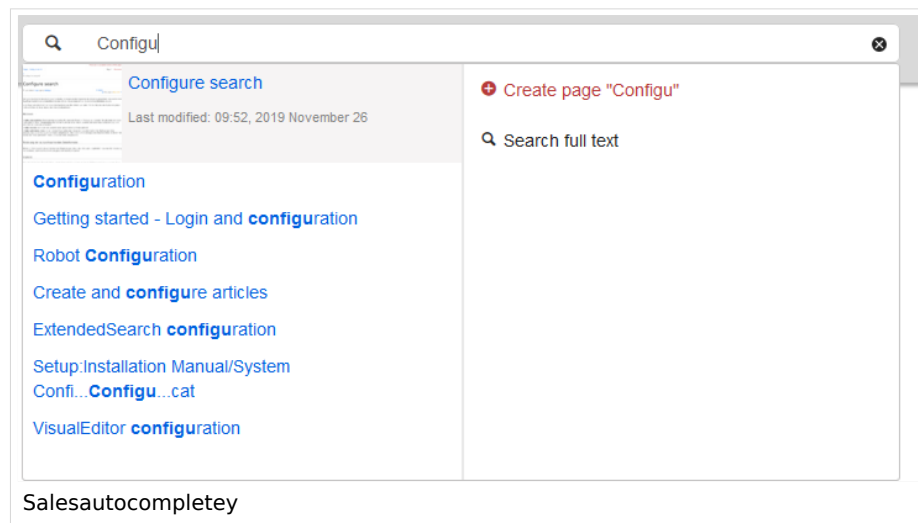
Examples for external file paths

Example file	Phys. Path	URL Prefix	Link in results list
S:\Sales\Info\glossaryy.pdf	S:\	file:///S:/	file:///S:/Sales/Info/glossary.pdf
		https://sharepoint/Sales/documents/	https://sharepoint/Sales/documents/Sales/Info/glossary.pdf
		https://intranet/showdocs inline.aspx?path=	https://intranet/showdocsinline.aspx? path=/Sales/Info/glossary.pdf
/var/www/bluespice/w/mounted_share/Sales/Info/glossary.pdf	/var/www/bluespice/w/mounted_share/		https://wiki.company.local/w/mounted_share/Sales/Info/glossary.pdf

- **Use simple autocomplete:** forces a more compact autocomplete (1-column Sales thumbnail preview).



compact autocomplete



Salesautocomplete

- **Automatically set language filter:** This setting applies to multi-language. It returns search results for a user only in the user's language. Users can set their language in their [preferences](#).
- **Exclude patterns:** Files at external file locations can be excluded from search based on regular expression patterns.

BlueSpiceExtendedStatistics

- **Exclude these users:** Some user groups, like WikiSysop can skew the statistics, for example the statistics for search queries or because they complete automated maintenance tasks. These types of user groups can be excluded from the statistical results.
- **Maximum number of interval steps:** Sets the size of the x-axis for the results. For a few days, select the interval *Day* or *Calendar Week*, for periods over one year, select *Year* or *Month*. If you do not get any results for your query, try to adjust the interval accordingly.

BlueSpiceInsertCategory

- [Insert category with its parents](#)
- [Set page categories as default in upload dialog](#)

BlueSpiceInsertLink

- [Allow unmapped links](#)

- **Allowed locations for external files**
 - Filesystem prefix
 - Web accessible prefix:

BlueSpicePageTemplates

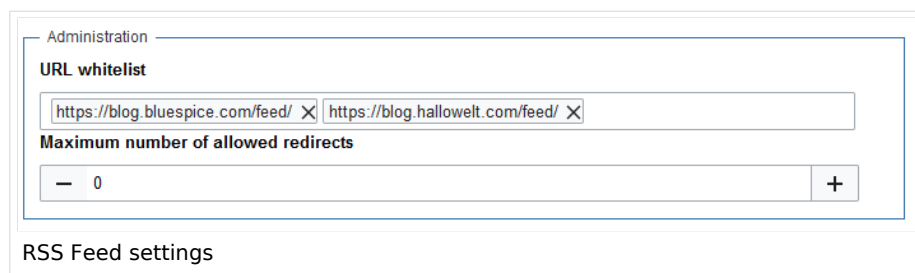
- **Force target namespace:**
- **Hide default templates:** Hides the default *Empty page* template.

BlueSpicePermissionManager

- **Backup limit:** Sets the number of backups for the permissions manager. Each time the page *Special:PermissionManager* is saved, a backup is created. If the backup limit is set to 5, the last five versions of the permissions configuration are saved as backups.

BlueSpiceRSSFeeder

- **URL whitelist:** RSS feeds need to be whitelisted here by an administrator before they can be displayed in a wiki page.
- **Maximum number of allowed redirects:** If there are URL redirects for any of the whitelisted URLs, the number of redirects needs to be adjusted (usually to 1 or 2).



The screenshot shows the 'Administration' section of the BlueSpice RSS Feed settings. It contains two main fields: 'URL whitelist' and 'Maximum number of allowed redirects'. The 'URL whitelist' field is a text input containing two URLs: 'https://blog.bluespice.com/feed/' and 'https://blog.hallowelt.com/feed/'. Each URL has a small 'X' icon to its right, indicating it can be removed. The 'Maximum number of allowed redirects' field is a numeric input set to '0', with minus and plus buttons on either side for adjustment. The entire form is titled 'RSS Feed settings' at the bottom.

BlueSpiceReaders

- **Number of readers to display:** Sets the number of readers that are displayed on the Page information in the Quality management tools.

Page information
Here you find information related to the page. You can check its quality and up-to-dateness and see how it relates to other pages in the wiki.

Last edit: one month ago
Last editor: Rodrigue
Number of views: 13315

Templates used on page
BSExtensionInfobox

Similar pages
BlueSpiceTagCloud BlueSpiceInsertFile BlueSpiceCategoryManager InsertImage
Extension/VisualEditor ServiceCenter BlueSpiceTagSearch BlueSpiceInsertLink PastelImage

Categories
BlueSpice free Extension

Readers of this page

- WikiSysop
- LukasHoenig
- FlorianFuessl

Authors of this page

- WikiSysop (Original author)
- Mlink-rodrigue (Editor)
- Fbaeckmann (Editor)
- Lsireta (Editor)
- RichardHeigl (Editor)
- P technik (Editor)
- IdaK (Editor)
- Angelika (Editor)

page readers

BlueSpiceSaferEdit

- **Interval for lookup for concurrent editings:** Sets the time in seconds for checking if another person is editing the page.
- **Show name of current editor:** Shows or hides the name of the user who is currently editing the page.

BlueSpiceUEModuleBookPDF

- Table of Contents
 - *Only article titles (indent by grade):* Only shows the article titles in the main contents table of the PDF.

Table of contents	
1 Introduction	3
2 Wiki pages model	4
3 User rights	7
3.1 Group manager	15
3.2 Permission manager	18
3.3 User manager	24
4 Namespace manager	28

PDF table of contents without article TOCs

- *Embed article TOCs (No indent of article titles):* Shows the table of contents for each article in the main contents table of the PDF.

Table of contents	
1 Introduction	5
2 Wiki pages model	6
1 The pages modell	6
2 Page types	6
2.1 Special page	6
2.2 Content page	7
2.3 Wiki page	7
2.4 Category page	8
2.5 File / image (description) page	8
3 User rights	9
3.1 Group manager	17
1 Accessing the group manager	17
2 Functionality	18
3 Assigning roles and users to groups	18

Embed article TOCs

BlueSpiceUEModuleHTML

- **Hide namespace prefix in PDF:** If activated, the namespace is shown in the HTML main heading.

Note: If the page contains a "displaytitle" tag in the page source, the page display title is shown and this setting has no effect.

BlueSpiceUEModulePDF

- **Hide namespace prefix in PDF:** If activated, the namespace is shown in the PDF main heading for a page.

Manual: Extension/BlueSpiceGroupManager	
Contents	
1 Accessing the group manager	1
2 Functionality	1
3 Assigning roles and users to groups	2
4 Related info	2

namespace in heading

Note: If the page contains a "displaytitle" tag in the page source, the page display title is shown and this setting has no effect.

BlueSpiceUniversalExport

- **Metadata (standard, JSON):** Additional data to be passed to the rendering template in JSON format. This data can be used in the export template. The template itself is maintained server-side.
- **Metadata (override, JSON):** Allows overriding standard data sent to the rendering template in JSON format. Values that are set by default can be overridden with this option.

BlueSpiceVisualEditorConnector

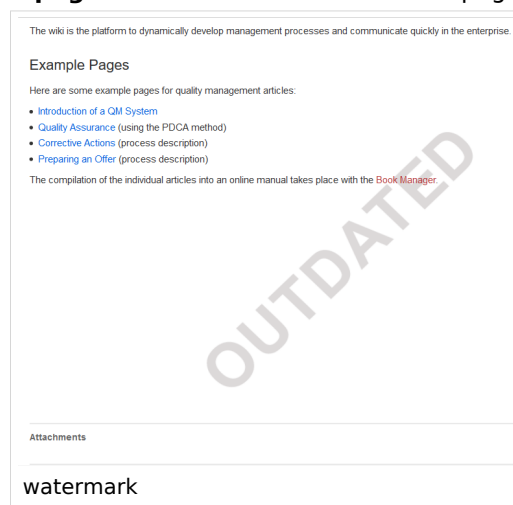
- **Enable VisualEditor for BlueSpice extensions**
- **Configuration variable to use a simplified save process**
- **Upload type**
 - Original (Here a confirmation of the rights of use/upload is obtained, file name and namespace of the file can be changed, a category can be assigned and a description of the file MUST be given).
 - Simple (No confirmation of required rights is obtained here, the name and namespace of the file can be changed, a description and a category can be assigned, but does not have to be specified)
 - One click (No confirmation about required rights is obtained here, the image cannot be renamed and no category can be assigned. Only the namespace can, but does not have to be adjusted before uploading)

BlueSpiceWholsOnline

- **Time in seconds until a user is marked as offline:** The system checks every x seconds if a user logged out and no longer displayed as online. This can be less frequent than the update interval for newly logged-in users.
- **Update interval in seconds:** The system checks every x seconds for users.

BlueSpiceExpiry

- **Show watermark for expired pages in PDF:** Shows the watermark for expired pages in PDFs.
- **Show watermark for expired pages in print version:** Shows the watermark for expired pages when a page is printed.
- **Show watermark for expired pages:** Shows a watermark on the page itself.



BlueSpiceReview

- **Only the owner of a review can change it:** If this is unchecked, any user with edit rights can update a workflow.

BlueSpiceReviewExtended

- **Workflow will be added to page history:** This enables that workflow votes are listed under the page history with the corresponding version.

• (cur | prev) • 15:00, 17 September 2019 FB Fbaeckmann (talk | contribs | block) m . . (802 bytes) (+5) . . (Text replacement - "edition=BlueSpice |active" to "edition=BlueSpice free |active")

1. 👁 Mlink | 14:22, 9 December 2019 | Type: Flagging | "*Rodrigue*: first reviewer ⇒ *Mlink*: Everything is correct."
2. 👁 Helpdesk | 14:47, 9 December 2019 | Type: Flagging | "*Rodrigue*: all content ⇒ *Helpdesk*: Info about configuration is incorrect. Get with John from It. He should have the latest info."

[Reviewed: 14:22, 9 December 2019 | Mlink]

BlueSpiceFlaggedRevsConnector

Export

The export settings affect how the pages of a book are generated in the PDF export.

- **Bookshelf: List accepted revisions log:** Shows a log of stable page versions of pages in the PDF and when these pages were put into accepted status. If editors did not provide a comment when accepting the page, the *Stable comment* field for a revision is empty.

Stable date	Page	Stable comment
18.11.2019	Permission matrix	
18.11.2019	Permission matrix	
15.11.2019	Wiki pages model	
14.11.2019	Permission manager	
14.11.2019	Group manager	

accepted revisions log

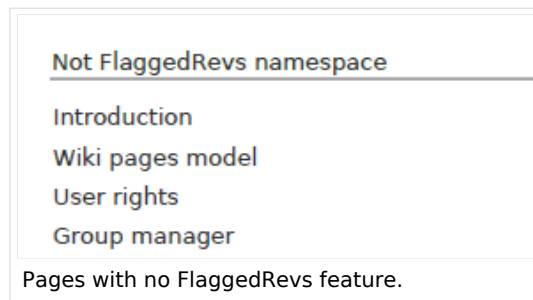
- **Bookshelf: List pages without stable revision:** Displays a list of PDF pages at the beginning of the PDF that only exist as a first draft and have no released version.

Not stable pages

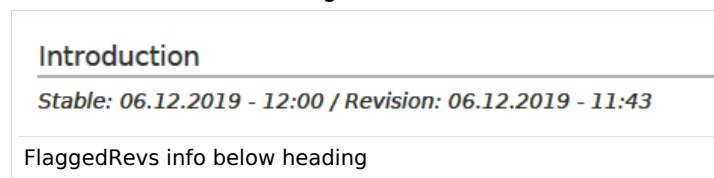
QM:Checklists

Pages without acceptance feature

- **Bookshelf: List pages without FlaggedRevs:** Displays a list of PDF pages that do not have a release mechanism at the beginning of the PDF.



- **UEModulePDF: Show FlaggedRevs info below main heading:** Prints the latest revision dates (last acceptance and last edit date) below the heading.



Quality assurance

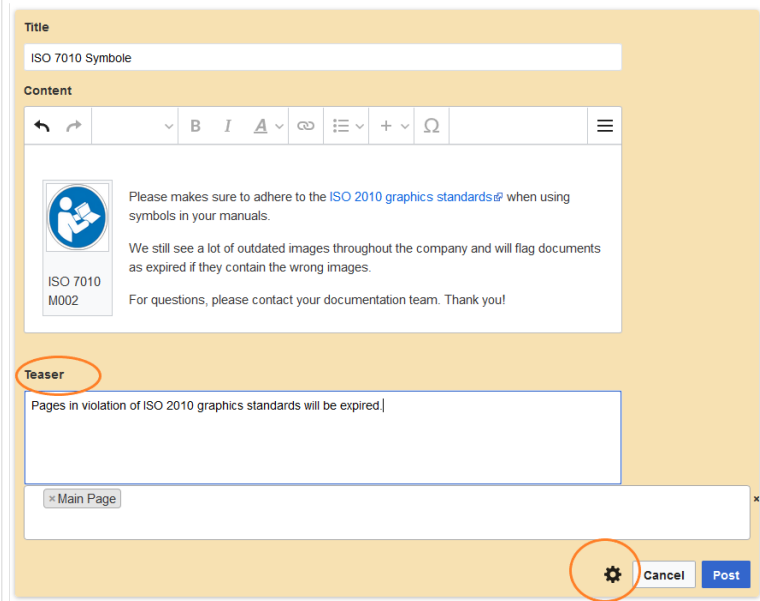
- **Automatically set the page to stable, when the workflow was finished successfully:** The workflow ends with setting the page status to stable. (this setting is available until version 3.1)
- **Automatically delete the workflow, when a page was marked as stable:** The workflow is deleted.
- **Show unstable pages for following groups:** If the group *user* is removed from the *BlueSpiceFlaggedRevs* configuration, users in this group will not be able to see draft versions when they are added as reviewers in a review process. When the group *user* is removed, only *sysop* and *reviewer* users can access drafts. If you want other groups, for example *editor*, to see draft versions, you need to add them to the configuration. If no user groups are specified in the configuration field, not even reviewers and sysops users will see a visual status indication of a page. They will have access to drafts through the revision history for the page instead.

Searching and Navigation

- **Indexing only stable versions:** Draft versions are excluded from the search results. If a page does not have a stable version, it is not shown as a search result.

BlueSpiceSocialBlog

- **Use teaser text for blog entries in the timeline:** When you create a blog entry, you can create a teaser text for it by clicking the cogwheel symbol in the blog entry form. If this setting is active, the teaser text will be shown on the page *Special:Timeline* instead of the first part of the content.

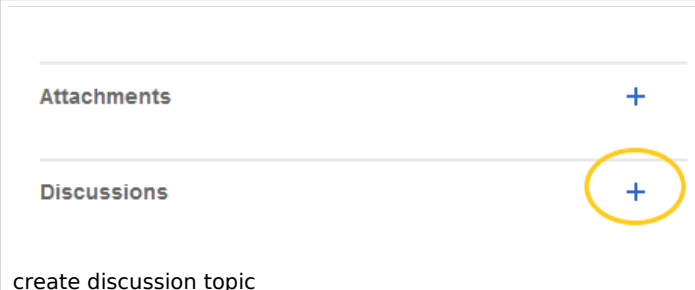


The screenshot shows the BlueSpice page editor interface. The 'Title' field contains 'ISO 7010 Symbole'. The 'Content' field has a rich text editor with a toolbar. Below the content, there is a 'Teaser' field (circled in orange) containing the text 'Pages in violation of ISO 2010 graphics standards will be expired.' Below the teaser field is a 'Main Page' button. At the bottom right, there is a settings icon (gear) circled in orange, along with 'Cancel' and 'Post' buttons.

blog teaser text

BlueSpiceSocialTopics

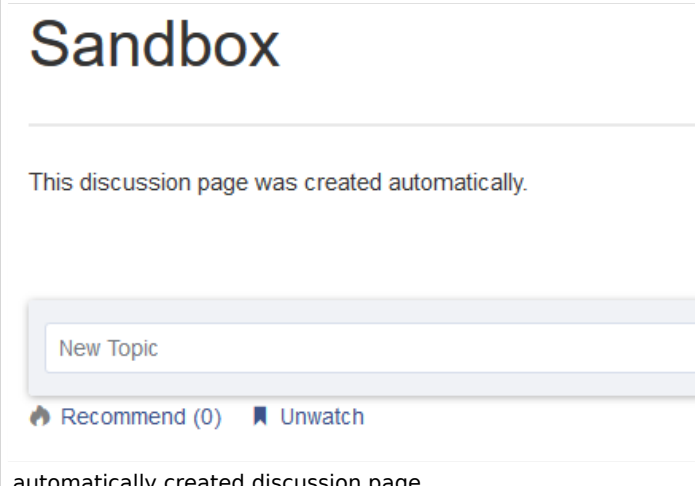
- **Automatically create all discussion pages.** If a user creates the first discussion topic for a page using the link in the page footer of a wiki page, the needed discussion page is automatically created first.



The screenshot shows the footer of a page with two links: 'Attachments' and 'Discussions'. The 'Discussions' link has a blue plus sign next to it, which is circled in yellow.

create discussion topic

A message "This discussion page was created automatically" is inserted on the discussion page.



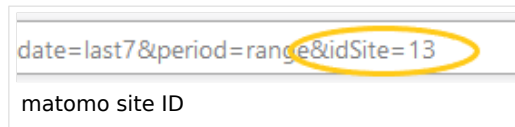
The screenshot shows the 'Sandbox' discussion page. The title 'Sandbox' is at the top. Below it, a message states 'This discussion page was created automatically.' At the bottom, there is a 'New Topic' button, a 'Recommend (0)' button, and an 'Unwatch' button.

automatically created discussion page

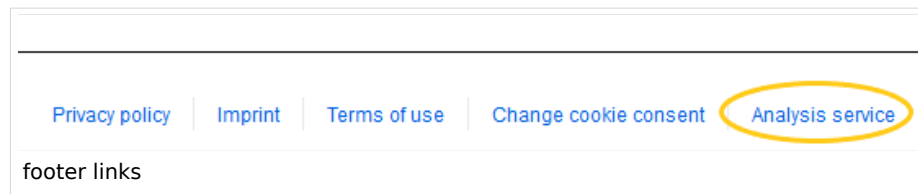
If this setting is deactivated, the user is directed to the "Create page" default page first

BlueSpiceMatomoConnector

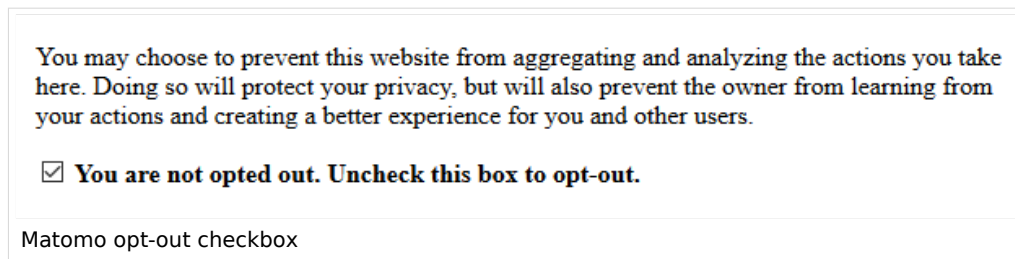
- **Site ID:** Matomo ID of the wiki. You can find the site ID as a url parameter in the browser address bar when you are logged into Matomo.



- **Base url:** The url to your Matomo installation.
- **Show opt-out link in footer:** Displays a link in your wiki footer, usually named *Analysis service*.



On the Analysis service page, there is a checkbox that allows a user to opt-out from being tracked for analysis purposes.



Related info

- [Reference:ConfigManager](#)

Reference:BlueSpicePageTemplates

Extension\ BlueSpicePageTemplates

Overview			
Description:	Displays a list of templates marked as page templates		
State:	stable	Dependency:	BlueSpice
Developer:	HalloWelt	License:	GPL-3.0-onlyProperty "BSExtensionInfoLicense" (as page type) with input value "</br>GPL-3.0-only" contains invalid characters or is incomplete and therefore can cause unexpected results during a query or annotation process.
Type:	BlueSpice	Category:	Content Structuring
Edition:	BlueSpice free, BlueSpice pro, BlueSpice Farm, BlueSpice Cloud		
View help page			

Features

BlueSpicePageTemplates allows users to create new pages from predefined templates to start with a basic page structure.

- Create a template (with headers, categories, boxes and other content) in the template namespace.
- Create a page template using the special page Special_PageTemplatesAdmin give the page template a name and a description.
- Each template should be assigned a template from the "Template" namespace that represents the structure of a document.
- Page templates can be assigned to a particular namespace, so that a certain template will only appear when creating pages in that namespace.
- The page template is shown as a choice when a new page is created.

Some aspects of this extension can be configured on the page Special:BlueSpiceConfigManager, under "Page templates". Here, wiki administrators can:

- Force a target namespace for the page that was created from the template
- Hide default templates

Technical Information

This information applies to BlueSpice 3 . Technical details for BlueSpice cloud can differ in some cases.

Requirements

MediaWiki: 1.31
BlueSpiceFoundation: 3.2

Integrates into

Special pages

- [PageTemplatesAdmin](#)

Permissions

Name	Description	Role
pagetemplatesadmin-viewspecialpage	Access to the Special:PageTemplatesAdmin special page, where page templates can be managed	admin, maintenanceadmin, structuremanager

Configuration

Name	Value
PageTemplatesExcludeNs	array (0 => -2, 1 => -1, 2 => 6, 3 => 7, 4 => 8, 5 => 9, 6 => 10, 7 => 11, 8 => 14, 9 => 15,)
PageTemplatesForceNamespace	false
PageTemplatesHideDefaults	false
PageTemplatesHideIfNotInTargetNs	true

API Modules

- [bs-pagetemplates-store](#)
- [bs-pagetemplates-tasks](#)

Hooks

- [BSApiNamespaceStoreMakeData](#)
- [BSUsageTrackerRegisterCollectors](#)
- [HtmlPageLinkRendererBegin](#)
- [LoadExtensionSchemaUpdates](#)
- [MediaWikiPerformAction](#)

- [MessagesPreLoad](#)
- [NamespaceManager::editNamespace](#)
- [NamespaceManager::getMetaFields](#)
- [NamespaceManager::writeNamespaceConfiguration](#)

Manual:Template

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What is a template?

A template is a type of reusable content that can be integrated into other pages of the wiki. It can be content-based (text template) or structure-based (layout template) or a combination of both.

A simple example is a notification box that looks identical on all pages, but contains different content on each page where it is used (layout template).

 **Tip:** Message goes here

A template can also be used as the source for a [page template](#).

Characteristics of a template

- allows inserting reusable content with a placeholder
- is usually located in the namespace "Template"
- can have parameters
- often contains logic
- used to maintain a "look and feel"

[

Creating and including a template

A new template is created like a regular page, but in the namespace **Template**.

Example: [Simple template for a notification box](#)

A template is then included in a page by putting the name of the template (i.e., the title of the template page without the namespace prefix "Template:") in two curly brackets:

```
{{NotificationBox}}
```

Note: Template names are case-sensitive.

Editing a template

Changes to a template affect all pages that include this template. Before existing templates are changed, it is recommended that you check which pages use the template. To find these pages, you can go to Page tools > Toolbox > What links here.

Built-in variables

Each MediaWiki has a number of [built-in variables](#) that are not pages in the "template:" namespace, but are still used as templates.

For example, the variable `{{CURRENTTIME}}` returns the the current UTC time.

Further notes

- The use of a template is basically a [transclusion](#). It is also possible to use pages as templates that are not in the *Template* namespace. However, this is to be done wisely, since some functions require that the pages are in the template namespace.
- Templates can also be used to define the output of [semantic query](#). For more information, go to [Semantic MediaWiki](#). (This is an example where the pages must necessarily be in the template namespace.)
- The complete list of all pages of the wiki that are located in this namespace can be found on the page Special:Templates.

Related info

- meta.wikimedia.org/wiki/Help:Template